



**MORETELE LOCAL MUNICIPALITY**

# **MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

**2020 - 2021 FINAL OVERSIGHT REPORT**



# MPAC MEMBERS



**CHAIRPERSON  
MASEGO D. KODISANG**



**CLLR  
CATE MOATSHE**



**CLLR  
PETER SEMETSA  
LETLHABI**



**CLLR  
LESIBA MOSELANE**



**CLLR  
DANIEL DIBE  
NKUTSHWEU**



**CLLR  
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DANNYBOY MATHIMBI**



**CLLR  
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# MPAC STAFF MEMBERS



**RESEARCHER  
MR. XOLANI CHARLES  
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**MANAGER  
MR. MASEDI  
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**COORDINATOR  
MR. MISHACK  
BOLANE MALULEKA**

**NAMES OF MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEMBERS**

**CHAIRPERSON**

**Cllr. Masego D Kodisang**

**MEMBERS**

**Cllr. Peter S. Letlhabi**

**Cllr. Eliphus L. Moselane**

**Cllr. David M. Mbekwa**

**Cllr. Cate M. Moatshe**

**Cllr. Dannyboy J. Mathimbi**

**Cllr. Daniel D. Nkutshweu**

**COMMITTEE SUPPORT STAFF**

**Mr. Masedi Madise (Manager)**

**Mr. Xolani Mabaso (Researcher)**

**Mr. Misharck Maluleka (Coordinator)**

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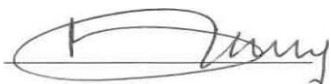
## 1. FOREWORD OF THE CHAIRPERSON

The Municipal Public Accounts Committee is a committee of council established in terms of section 79A of the amended structures act, 117 of 2000. The main objective of the committee is to provide oversight on behalf of council. Firstly, I want to take this opportunity to thank the municipal council for entrusting me with this mammoth task of leading this important committee and thank the municipal council for providing the committee with members that are dedicated. Most of the committee members are new to MPAC only one member was there in the previous committee but the dedication from members and the zeal of members to learn is overwhelming and want to thank my fellow MPAC members for the dedication shown. When we came into office in December, we were given the big task of producing an oversight report on behalf of council and as alluded before most members were new and it was a huge task, but by the dedication and commitment from members, we were able to overcome all obstacles and were able to produce the 2020/2021 Oversight report.

Let me hasten to indicate that this oversight circle and especially the activity process plan was disrupted by other government programs like attendance of the SALGA MPAC induction on the 6-11 February 2022, the Speaker's Forum on the 21-22 March 2022, and the SALGA mSCOA workshop on the 22-24 March 2022. The committee ended up doing projects site visits on the 31<sup>st</sup> of March 2022 and consultations with departments in April 2022. The above resulted in the committee not being able to comply with the timelines as stipulated in the MFMA section 129 which requires the council of the municipality to consider the annual report of the municipality and by no later than two months from the date on which the annual was tabled in council adopt an oversight report containing the council's comments on the annual report. Let me also congratulate the municipality for moving from a qualified audit opinion to an unqualified opinion, this is a good story to tell considering the challenges that the institution face, more work needs to be put on performance against predetermined objectives so that the municipality can move to a clean audit in the 2021/2022 financial year,

Madam Speaker, honourable Mayor, Councillors, and officials let me take this opportunity to thank the support staff and members of MPAC for putting in the effort to produce the oversight report and will like to thank the speaker for the unwavering support to the committee and extended gratitude to SALGA and the department responsible for local government for the continuing capacitation of new MPAC members.

Madam Speaker I herewith present the 2020/2021 Oversight Report on the 2020/2021 Annual Report which the MPAC team put for adoption with recommendations as outlined in the report.



**Cllr. Masego Dorcas Kodisang**

## **2. REPORT TO COUNCIL**

### **SPEAKER'S REPORT-NO: 1301-04-2022**

2020/2021 Oversight Report

### **REPORTING FLOW**

Council

### **PURPOSE**

Present to council the oversight work done on the 2020/2021 annual report.

### **BACKGROUND**

In terms of Section 129 (1) of MFMA act 56 of 2003 the council of the municipality must consider the annual report of the municipality and of any municipal entity under the municipality's sole or shared control, and by no later than two months from the date on which the annual report was tabled in council in terms of section 127, adopt an oversight report containing the council's comments on the annual report, which must include a statement whether the council-

- (a) Has approved the annual report with or without reservation.
- (b) Has rejected the annual report; or
- (c) Has referred the annual report back for revision of those components that can be revised

The committee, therefore, present the 2020/2021 oversight report with the following recommendations:

### **MPAC RECOMMENDATIONS**

*In terms of Circular 32, to approve the annual report without reservations, Council should be able to agree that the information contained in the report is a fair and reasonable record of the performance of the municipality and properly accounts for the actions of the municipality in the financial year reported upon. Approval means that the executive and administration have discharged in full, their accountability for decisions and actions and that their performance meets the criteria set by performance objectives and measures and is also acceptable to the community.*

*Should the Council have reservations on any matter in the report then these reservations should be outlined in the oversight report and the executive and administration should address these as determined by council.*

*A conclusion that the report is approved without reservations is the preferred outcome from the process. However, this conclusion should not be an outcome of only cursory examination of the report but should be as a result of a rigorous analysis by councillors with inputs from the public and other stakeholders.*

The committee having fully considered the annual report of the municipality and representations thereon, recommends that:

1. Council adopts the oversight report; and
2. That Council approves the annual report with reservations:

### **Reservations**

1. 40,5% of performance indicators were not achieved (Page 66 of the annual report)
2. For all indicators, a comparison between the planned and actual performance for the year under review and the previous year was not included in the annual performance report (Page 149 of the annual report).
3. The measures taken to improve performance against the target for all targets were not included in the annual report (Page 149 of the annual report).
4. No performance reviews were not conducted in terms of section 40 of the MSA.
5. Information reported on the Performance report was not verified by the PMS unit, The Auditor General found that the achievement reported in the annual performance report differed materially from the supporting evidence provided for indicators (page 151 of the annual report).
6. According to the Auditor General, the performance of some of the contractors or providers was not monitored monthly, as required by section 116(2)(b) of the MFMA and this was a material finding. This was evident when the committee conducted project visits, a contractor in ward 3 by the name of Dinare and Trading Enterprise abandoned the project, and the project remained incomplete, which showed that there was a lack of monitoring of the project and during the visit to ward 25 water reticulation, it took the IDS unit close to 30 minutes to find 1 of the 23 boreholes they claimed were constructed, which clearly shows that there is lack of monitoring.

7. No performance reviews conducted for senior managers as required by municipal performance regulations.
8. Lack of consequence management in the municipality as required by section: 32 of the Municipal Finance Management Act 56 of 2003.
9. The municipality is unable to generate sufficient cash flows from its debtors as the recovery rate is very low, this impacts the financial health of the municipality.

### **3. INTRODUCTION**

The Oversight Report is the final major step in the annual reporting process of a municipality. Section 129 of the Municipal Finance Management Act, 56 of 2003 requires the council to consider the annual report of its municipality and to adopt an oversight report containing the council's comments on the annual report. The purpose of the annual report is to:

- Provide a record of the activities of the municipality.
- Provide a report on performance in service delivery and against the budget.
- Provide information that supports the revenue and expenditure decisions made
- Promote accountability to the local community for decisions made

Municipal Public Accounts Committee was appointed by council in accordance with the provisions of section 79(A) of the Municipal Structures Act 1998, to amongst others oversee the content of the annual report on its behalf.

The 2020/2021 annual report was tabled in council on 28 January 2022. This was done in compliance with section 127 (2) of the MFMA, 56 of 2003 which states that the mayor of the municipality must, within seven months after the end of a financial year, table in the municipal council the annual report of the municipality and any municipal entity under the municipality's sole or shared control.

The final step of reporting is for the municipality to consider and adopt the annual report considering the findings contained in the Oversight report. In terms of the new guidelines, the oversight report must be compiled by MPAC in consultation with members of the community and other stakeholders.



#### 4. LEGISLATIVE MANDATE FOR THE OVERSIGHT REPORT

Section 129 of the MFMA (Act 56 of 2003) states that the Council of the municipality must consider the Annual report of the municipality and by no later than two months from the date on which the Annual report was tabled in Council, adopt an Oversight Report containing the Council comments on the annual report, which must include a statement whether the council has:

- Approved the Annual Report with or without reservations.
- Rejected the Annual Report; or
- Has referred the Annual report back for revision of those components that can be resolved.

#### 5. 2020/2021 OVERSIGHT PROCESS PLAN ON THE ANNUAL REPORT

2020/ 2021 MPAC OVERSIGHT ACTIVITY PLAN		
Date	Role Players and Stakeholders	Purpose and Activity
23/02/2022	Meeting with the auditor general	Briefing on the 2020/2021 audit outcomes of the municipality.
01/03/2022	Meeting with management and TROIKA	Action plan to address issues raised by the auditor general
02/03/2022	Portfolio head and director PMS	Discussion of the annual report and audit queries related to each directorate
15/03/2022	Public consultation – cluster 1 and cluster 2	Participation of the community concerning the Annual Report
31/03/2022	Projects visits - Various Wards	Visits of projects in the 2020/2021 Annual report
06/04/2022	Portfolio head and director <ul style="list-style-type: none"> <li>• IDS</li> </ul> <p><b>(The meeting did not take place as the IDS unit kept on postponing the scheduled meetings)</b></p>	Discussion of the annual report and audit queries related to each directorate

07/04/2022	Audit Committee and Internal audit	Discussion of issues in the Annual report
08/04/2022	Municipal Public Accounts Committee	Preparation and adoption of the draft oversight report
29/04/2022	MPAC chairperson, Speaker	The tabling of the draft oversight report
07/05/2022	Municipal Manager	Submission of the Annual report and oversight report to the legislature

## 6. ANNUAL REPORT CHECKLIST

### CHECK LIST OF THE ANNUAL REPORT AS PER SECTION 121 (3) OF MFMA, 56 OF 2003 AND MFMA CIRCULAR 11

<b>CONTENT OF THE ANNUAL REPORT</b>	<b>YES/NO</b>
a) Annual Financial Statement of the municipality	Yes
b) AG's report on the financial statements	Yes
c) Annual Performance report of the municipality prepared by the municipality in terms of section 46 of the municipal systems act.	Yes
d) Auditor General's report in terms of section 45 (b) of the Municipal System Act	Yes
e) An assessment by the accounting officer of any arrears on municipal taxes and services	Yes
f) Assessment by the municipality's accounting officer of the municipality's performance against the measurable performance objectives referred to in section 17 (3) (b) for revenue collection from each revenue source and each vote in the municipality's approved budget for the relevant financial year.	Yes
g) Particulars of corrective action taken or to be taken or to be taken in response to issues raised in the audit reports referred to in paragraphs (b) and (d)	Yes

h) Any explanation that may be necessary to clarify issues in connection with the financial statement	Yes
i) Any information as determined by the municipality	Yes
j) Any recommendations of the municipal's audit committee	Yes
k) Any other information as may be prescribed	Yes

## 7. COMMENTS ON THE COMPONENTS OF THE ANNUAL REPORT

LEGISLATIVE REQUIREMENT	COMPLIANCES	RESPONSE	RECOMMENDED CORRECTIVE ACTION
<b>Annual financial statements- Section 121(3) (4); of MFMA.</b>	<ol style="list-style-type: none"> <li>1. The annual financial statements (AFS) for the municipality and, if applicable, consolidated statements (with all entities) as submitted to the Auditor-General. Are both annual financial statements and annual report been audited?</li> <li>2. The Auditor-General's reports on the financial statements of the municipality and the entities</li> <li>3. Any explanations that may be necessary to</li> </ol>	<ol style="list-style-type: none"> <li>1. Yes, both the annual report and annual financial statements were audited, and the auditor general report is included in the annual report.</li> <li>2. The report on the audit of the financial statements is included in the annual report on page 146.</li> </ol>	

	<p>clarify issues in connection with the financial statements</p> <p>4. An assessment by the accounting officer on any arrears on municipal taxes and service charges, including municipal entities.</p> <p>5. Particulars of any corrective action taken or to be taken in response to issues raised in the audit reports.</p> <p>6. An assessment by the municipality's accounting officer of the municipality's performance against measurable performance objectives for revenue collection from each revenue source and each vote in the approved budget</p> <p>7. Recommendations of the audit committee in relation to the AFS and audit reports of the municipality and its entities</p>	<p>3. Yes, the notes to the statements are included on page 25 of the annual financial statements.</p> <p>4. The assessment by the accounting officer is included on page 144 of the annual report.</p> <p>5. The Post Audit Action Plan is included on page 192 of the annual report.</p> <p>6. The assessment is included on pages 105 and 107 of the annual report.</p> <p>7. Yes, the recommendation register of the Audit Committee is included on page 188, which includes all the recommendations made by the</p>	
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		committee and progress made.	
<b>Supply Chain Management Regulations and Policy</b>	1. Have certain disclosures of SCM matters been included in the annual report as required?	1. Yes, 5.4.2 page 145 includes disclosure on SCM matters.	There must be a policy review on the appointment of panels.

<b>ALLOCATIONS RECEIVED AND MADE</b>	<b>CONSIDERATIONS</b>
Allocations received by and made to the municipality	<p>Note 27 on page 56 of the Annual Financial Statements includes information on allocations received by the municipality.</p> <ol style="list-style-type: none"> <li>1. Equitable shares – <b>2021 = R428 895 000</b> - <b>2020 = R340 462 582</b></li> <li>2. Extended Public Works Programme Grant – - <b>2021= R2 259 000</b> - <b>2020= R2 680 000</b></li> <li>3. Local Government Financial Management Grant -<b>2021= 0</b> -<b>2022=R170 000</b></li> <li>4. Disaster Relief Grant - <b>2021= 0</b> - <b>2020 = R383 000</b></li> <li>5. North-West Sport: Maubane Cultural Village - <b>2021 = 0</b> - <b>2020 = R382 000</b></li> <li>6. Library Grant - <b>2021 = R766 296</b> - <b>2020 = R483140</b></li> </ol>
Information in relation to the use of allocations received	Page 133-134 of the annual report includes information on the use of the allocations received.

Information in relation to outstanding debtors and creditors of the municipality and entities	Note 11 on page 49 of the notes to the Annual Financial statement includes information in relation to outstanding debtors.
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<b>DISCLOSURES IN NOTES TO Annual Financial Statements</b>	<b>CONSIDERATIONS RELATING TO SECTION 12</b>
Information relating to benefits paid by municipality and entity to councillors, directors, and officials	The information is included on Page 58-63 of the notes to the annual financial statements.

<b>MUNICIPAL PERFORMANCE</b>	<b>CONSIDERATIONS</b>
The annual performance reports of the municipality and entities	Section 46, MSA requires municipalities to submit a performance report reflecting the performance of the municipality and each service provider, a comparison of the performance with targets set for the previous year, and measures taken to improve performance. The report must form part of the annual report.
<ol style="list-style-type: none"> <li>1. Has the performance report been included in the annual report?</li> <li>2. Have all the performance targets set in the budgets, SDBIP, service agreements, etc, been included in the report?</li> <li>3. To what extent has performance achieved targets set by council?</li> <li>4. Is the council satisfied with the performance levels achieved?</li> <li>5. Is the community satisfied with performance?</li> <li>6. Has a customer satisfaction survey been undertaken and, if so, how do the results align with the annual report contents?</li> </ol>	<ol style="list-style-type: none"> <li>1. Yes, the performance report is included on pages 49 to 63 of the annual report.</li> <li>2. Yes, the information is included in the report.</li> <li>3. 59,5% was achieved and 40.5% was not achieved.</li> <li>4. The performance is unsatisfactory.</li> <li>5. The community is not satisfied with some of the performance.</li> <li>6. No customer survey was conducted.</li> </ol>

<p>7. What were the outcomes of public consultation and public hearings?</p> <p>8. What actions have been taken and planned to improve performance?</p> <p>9. Is the council satisfied with actions to improve performance?</p> <p>10. Did the targets set in the budgets, SDBIP agree with the targets set in the performance contracts of the municipal manager and each senior manager?</p> <p>11. Taking into account the audit report and opinion and the views of the audit committee, is performance considered to be efficient and effective?</p> <p>12. To what extent have actions planned for the previous year been carried over to the financial year reported upon?</p>	<p>7. The community appreciated the improvements in terms of audits but were not happy with some of the performance especially of the projects in their respective wards relating to the introduction of the project and completion of those projects.</p> <p>8. No measures were taken to improve performance.</p> <p>9. There are no measures in place to improve performance and council is not satisfied.</p> <p>10. MPAC did not receive copies of the performance contracts of the municipal manager and that of senior managers to make the comparison, therefore the committee cannot confirm whether the target set in the SDBIP agrees with those set in the performance contracts.</p> <p>11. The auditor general and the audit committee indicated that there is a challenge with the performance of the municipality.</p> <p>12. Actual performance is not compared to prior year performance.</p>
<p><b>Audit reports on performance</b></p>	<p><b>Section 45, MSA requires that the Auditor-General must audit the results of performance measurements, as part of the internal auditing processes and annually.</b></p>

<ol style="list-style-type: none"> <li>1. Have the recommendations of the internal audit been acted on during the financial year?</li> <li>2. Have recommendations by internal audit and/or the auditor-general been included in action plans to improve performance in the following year?</li> </ol>	<ol style="list-style-type: none"> <li>1. They were partially acted upon; 22 resolutions were taken. 15 resolutions were implemented and 7 is not implemented.</li> <li>2. Yes, the recommendation by the Auditor General has been included as part of the issues which will be addressed by management.</li> </ol>
<p><b>Payment of performance bonuses to municipal officials</b></p>	<p><b>Refer to Section 57 MSA as amended. Bonuses based on performance may be awarded to a municipal manager or a manager directly accountable to the municipal manager after the end of the financial year and only after an evaluation of performance and approval of such evaluation by the municipal council. Preferably such evaluation should be considered along with the annual report. The basis upon which performance is evaluated for payment of bonuses should be reconciled with the municipal performance reported in the annual report.</b></p>
<ol style="list-style-type: none"> <li>1. Have bonuses been paid based on achievements of agreed outputs and after consideration of the annual report by council? If so, has a proper evaluation of performance been undertaken?</li> <li>2. Was the evaluation approved by council?</li> <li>3. Does the performance evaluation align and reconcile with the performance reported in the annual report? If not, what reasons have been given for non-reporting of the basis of evaluation in the annual report?</li> <li>4. Are the payments justified in terms of performance reported in the annual report?</li> </ol>	<ol style="list-style-type: none"> <li>1. There were no performance assessments conducted and no performance bonuses were paid.</li> </ol>



## 1.1 DIVISION OF REVENUE ACT

<p><b>SECTION 123 OF MFMA AND CIRCULAR 11</b></p>	<ol style="list-style-type: none"> <li>1. Has the municipality had any allocation per DORA delayed or withheld?</li> <li>2. Is there any disclosure on allocation made by the municipality to an organ of state, municipal entity, or other municipality?</li> <li>3. Are all compulsory disclosures contained in the notes to the Annual Financial Statements?</li> <li>4. Has the municipality complied with the conditions of the grant?</li> </ol>	<ol style="list-style-type: none"> <li>1. None</li> <li>2. None (5.3.10 page 144 of the annual report).</li> <li>3. Yes, all disclosures are contained in the notes to the Annual Financial Statements includes.</li> <li>4. <b>The following grants were unspent:</b> <ul style="list-style-type: none"> <li>● Disaster Relief Grant</li> <li>● Local Government Financial Management Grant</li> <li>● Library Grant</li> <li>● Municipal Infrastructure Grant</li> <li>● North-West Sport: Maubane Cultural Village</li> <li>● Water Supply Infrastructure Grant</li> </ul> </li> </ol>	
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<p><b>SECTION 124 (1)(2) Disclosure of councillors, Directors, and Officials in the notes to the AFS</b></p>	<ol style="list-style-type: none"> <li>1. Have the salaries, allowances, and benefits paid to councillors and the Municipal Manager, CFO, and senior been disclosed?</li> <li>2. Is there a statement by the Accounting Officer, stating that salaries, allowance, and benefits paid to councillors are within the upper limits of the framework envisaged in section 219 of the constitution?</li> <li>3. Have arrears for rates and services owed by councillors, in which the arrears were more than 90 days been disclosed including the name of the councillor?</li> </ol>	<ol style="list-style-type: none"> <li>1. Yes, the information is included on pages 58-63 of the notes to the Annual Financial Statement.</li> <li>2. Note 29 on page 63 of the notes to the annual financial statements includes a statement that the remuneration of councillors was paid in terms of the public office bearers act as gazetted by the MEC.</li> <li>3. According to note 48 on page 80 of the annual financial statement, there was no councillor in arrears on their accounts for more than 90 days.</li> </ol>	
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**PUBLIC PARTICIPATION**

<b>LEGISLATIVE REQUIREMENT</b>	<b>COMPLIANCES</b>	<b>RESPOND</b>	<b>RECOMMENDED CORRECTIVE ACTION</b>
<p><b>Section 127 (2);130 (1)(2)(3) and section 21A of MSA Council meetings open to the public and certain public official</b></p>	<ol style="list-style-type: none"> <li>1. Was the public invited to the council sitting where the annual report was considered?</li> </ol>	<ol style="list-style-type: none"> <li>1. Yes, an advert was issued in the newspaper inviting the local community to the tabling of the annual report.</li> </ol>	

	<p>2. Did the Accounting Officer make public the annual report?</p> <p>3. Was the annual report submitted to the AG; PT and DLG&amp;TA?</p>	<p>2. Yes, copies of the annual report were given to members of the public during the public consultation on the annual report.</p> <p>3. Yes, the annual report was submitted to the relevant authorities, and proof of submission is attached to the report.</p>	
<b>Written comments</b>	<p>1. Did the municipality receive any written submission on the Annual Report?</p>	<p>1. None</p>	<p>Community and stakeholder workshops must be conducted to educate the local community on the importance of written submissions.</p>

## 8. QUESTIONS AND RESPONSES ON THE ANNUAL REPORT

ITEM	ISSUES RAISED	MANAGEMENT'S RESPONSE
<b>PUBLIC COMMENTS</b>	<p><b>Mr.Johannes Mahlake Ward 22</b></p> <ul style="list-style-type: none"> <li>- He questioned who audited the annual report. He mentioned that municipal officials could not audit the Annual Report by themselves since they are not qualified to do so.</li> <li>- <b>Ward Committee Stipend</b>- he could not understand why the ward committee Stipend is not paid since its establishment. As ward committees, they are expected to write reports and monitor projects whiles they are not paid yet. Where do they come</li> </ul>	<p>Acting Municipal Manager and CFO She responded to the following two questions</p> <p><b>A/R Who Audited Annual Report -</b> The people must understand that the current document presented with the attachment from Auditor General /Accountant In terms of the Public Audit Act – which state that The Auditor-General is the Supreme Auditor</p>

	<p>in if some ward committee establishments are disputed? -----00000000000-----</p> <p><b>Mr.Oupa Kekana Ward 3</b></p> <ul style="list-style-type: none"> <li>- <b>He</b> complained that they don't see improvement in their Villages and added that Municipality must not tell them about financials- since they do not know what they are doing with the finances of the community</li> <li>- <b>Internal Roads</b> - Secondly internal roads there are disgraced and are in a worse state even ambulances cannot access them.</li> <li>- The municipal leadership must come down and listen to their complaints.</li> <li>- Councilors must stop coming to the community and asked them what their needs are moreover they are residing in the very same community.</li> <li>- <b>RDP Houses – Asbestos</b> – they pointed out that they have been complaining about this asbestos for over 20 to 30 years. It's common knowledge even among children that asbestos is a health hazard and harmful to their livelihood.</li> </ul> <p>-----00000000000-----</p> <p><b>Mrs. Florence Khoza – ward 14 Committee Member</b></p> <ul style="list-style-type: none"> <li>- She rendered an apology to Cllr Ndlovu and all community who are expected to join the meeting at a later stage.</li> <li>- <b>Page 19 of the Annual Report</b> – Not Achieved she needed clarity as to whether exactly this kind of report is not achieved. Are these reports which are supposed to</li> </ul>	<p>for the state-owned entity and all government department in South Africa. She elaborated that it's only the Auditor General who can give an Audit Opinion in terms of the finance of the municipality -----00000000000-----</p> <p>Internal Auditor The CFO explained that the internal Auditors are not registered to give an opinion. The municipal official does not write who audited the annual report however there is Auditor General Report inside the Annual report as outlined on page146 Audit Report and reference is made on page 152 as evidence as to who Audited the Annual report and finance Statement. The municipality can only print the Annual Report -----00000000000-----</p> <p><b>CFO -NOT BEEN AN AUDITOR FIRM</b></p> <p>The CFO confirmed that she has the necessary qualification, registered and affiliated (Registered with the Institute of Internal Auditors and Chartered institute of Government Audit Finance and Risk Auditor</p> <p>The CFO further explained that she used to be an internal Auditor before coming to the finance department. -----00000000000-----</p> <p><b>Ward Committee Stipend Payment</b> She apologized for the late payment of the stipend and explained that they are waiting for the final report of the ward</p>
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	<p>come to the community or projects that are yet to be implemented</p> <ul style="list-style-type: none"> <li>- <b>Internal Road at Ward 14-</b> since they started residing in ward 14 the Internal roads have never been graded and these roads are in a bad condition</li> <li>- <b>Water Supply</b> – water reticulation is incomplete</li> <li>- <b>RDP House</b> – she is surprised about the RDP House since 2019 - its slabs only and house are falling. The project has since stopped, and the contractor has left the site. There is no explanation of what is happening or there is no budget?</li> </ul> <p>-----00000000000-----</p> <p><b>Monnica Raphiri (Ward 22 Dertig)</b></p> <ul style="list-style-type: none"> <li>- <b>Water Supply and Stadium</b> – Opposite her house the municipality constructed a stadium. She understood that a lot of money was spent in constructing this stadium by the contractor. She explains currently that the stadium is currently is used as a grazing camp by local farmers</li> <li>- <b>Water Shortage</b> – they are struggling with water supply especially at the outskirts of the Dertig village while other people are getting water regularly. She asked how is the municipality going to help them, especially elderly people?</li> </ul> <p>-----00000000000-----</p> <p style="text-align: center;"><b>Round Two questions</b></p> <p><b>Johannes Ward 22</b></p> <p><b>Ward stipend</b></p>	<p>committee establishment to be tabled and approved by council. Once the report is submitted and approved by council it is then the ward committee stipend could be processed which is due in March 2022.</p> <p>-----00000000000-----</p> <p>Acting Municipal Manager Annual Report documents Shortage – confirmed that an arrangement would be made with the MPAC office to arrange for extra copies of the Annual Report to be distributed.</p> <p>-----00000000000-----</p> <ul style="list-style-type: none"> <li>- <b>Plough Back</b> –He explained that when appointing the service provider inside the contract there is scope inside the document. It is not a must that the contractor must contribute plough back and the contractor can voluntarily give plough back.</li> <li>- Plough back is not legislated and compulsory- the contractors would only do it to show good gestures such as a handshake to show morality, gratitude, and a good working relationship with the community. Hence municipality cannot force the contractor to pay plough back.</li> </ul> <p>-----00000000000-----</p> <p><b>Incomplete Project -Boreholes</b></p> <ul style="list-style-type: none"> <li>- The Acting MM is aware of the borehole water shortage. The municipality</li> </ul>
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	<ul style="list-style-type: none"> <li>- As elected ward committees – if they are dispute to be attended to where do they come in. He was worried that deployees did not submit a report to council -the speaker must resolve all issues raised.</li> <li>- He appreciates the 12 High Mast must light project which is successfully completed, and they are waiting for the remaining 74 High must light as reported</li> </ul> <p style="text-align: center;">-----0000000000-----</p> <p><b>Miss. Tshepo Baloyi</b></p> <p><b>Page 15 Electricity report.</b></p> <p>Miss T Baloyi complained that there are no electricity connections in their section at Swartboom village.</p> <p style="text-align: center;">-----0000000000-----</p> <p><b>Ward Committee stipend</b></p> <ul style="list-style-type: none"> <li>- The Acting Municipal Manager reiterated that once the Ward Establishment is completed, an Item would be tabled before council and all ward committees would be paid in due course. The due process needed to be followed and ward committees must excursive patience on the matter</li> </ul> <p>she is being staying for more than 7 years and there is no electricity for so many years she is always reporting but no response</p>	<p>has appointed Magalies Water Board to maintain the infrastructure and the meeting was arranged with MLM IDS and Magalies to address the water shortage. He confirmed that all boreholes will be fixed and attend to all water leakages which were experienced in the past week.</p> <ul style="list-style-type: none"> <li>- Non-payment of a labourer– it was also attended and reported and communicated to the Ward councillor.</li> </ul> <p style="text-align: center;">-----0000000000-----</p> <p><b>Incomplete Ward 3 Sports Complex</b></p> <ul style="list-style-type: none"> <li>- According to Acting Municipal Manager, the sport complex was just about to be completed in the last financial Ward year, the appointed contractor was to attend snag list when there was a case of theft and malicious vandalism of the stadium. A case of malicious damage to property was opened with SAPS to attend to people who take law into their hands and follows up on progress relating to the case.</li> </ul> <p style="text-align: center;">-----0000000000-----</p> <p><b>Illegal Dumping – Refuse removal</b></p> <ul style="list-style-type: none"> <li>- The appointed waste contractor is disposing refuse in a borrow pit</li> </ul>
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	<p><b>VIP Toilet</b></p> <ul style="list-style-type: none"> <li>- The existing VIP toilets have a lot of defects such that the toilet seat cover not being stable and comfortable</li> </ul> <p><b>Ward Committee</b></p> <p>He pleaded with those who are complaining about payment of ward committee stipend to bear with them, as the community of Swartboom they have raised disputes about the elections of ward committees whereby people who are not residing in their ward were elected and 7 days has elapsed since a dispute was lodged and the Municipality has not responded to their disputes.</p> <p>-----00000000000-----</p> <p><b>Joe Tshokwe -Swartboom Ward 2</b></p> <p>His focus is the municipal leadership. He is looking forward to the municipality assisting them. They are not taken seriously as the community.</p> <p>He has listened to all complaints raised and he has observed that they are not given serious attention as the community.</p> <p>According to his observations, all these issues that are raised in the meeting were not for that meeting. He pleaded with the municipality to create other platforms to address community needs otherwise the meeting will lose focus and will never come to an end. There are a lot of</p>	<p>which has G-five material used for road which is not approved to be a dumping. The acting Municipal Manager requested that he be given time to inquire with the relevant user department (LED) and promised that he immediately comeback with the response</p> <p>-----00000000000-----</p> <p>-----</p> <p><b>Cyferskuil - RDP Housing Asbestos</b></p> <ul style="list-style-type: none"> <li>- Even though the matter is not part of the Annual Report and not been the functions of the Municipality, the acting Municipal Manager confirmed that the matter was brought to his attentions before for further assistance. He emphasized the point that the housing unit is not their competence but falls under the provincial human settlement department. He also noted that this RDP housing project where the oldest project which were done long ago – This matter was referred to the Director of human Settlement unfortunately due to budget constrains this matter could not be attended to, moreover that there was no budget allocated. He could not promise when this matter would be attended to, but he is aware that he wrote an email to that effect</li> </ul>
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	<p>complaints and he wanted to know if the municipality going to help them.</p> <ul style="list-style-type: none"> <li>- He cited projects which were achieved and not achieved as an example</li> <li>- He complained about projects which commenced or getting started to without following informing the community or following due process such as handover not being properly done. As communities, they are not even given the scope of work to understand exactly if the water reticulation project will include yard connections.</li> <li>- The leadership is holding project information to themselves.</li> <li>- There is no project monitoring by engineers and hence there is no value for money.</li> </ul> <p>-----0000000000-----</p> <p><b>Joseph Mahlaola Ward 17</b></p> <ul style="list-style-type: none"> <li>- <b>Internal Roads</b> When coming to internal and referring budget how does it work? Since they do have internal roads that have been attended to. They have more than 26 years complaining about one Internal Road even though they do have 3 internal. He mentioned that the internal</li> </ul>	<p>notifying the department on the developments</p> <p>-----0000000000-----</p> <p><b>Dertig Water Shortage</b></p> <ul style="list-style-type: none"> <li>- The Acting Municipal Manager could not himself as to whether how true is the matter on water shortage at Dertig or make any speculations if there is a valve closed. He promised that he will urgently send a team from IDS to come and do assessment. He requested that he be given the contact numbers of the complainant so that they can call her back.</li> </ul> <p>-----0000000000-----</p> <p><b>Sport Complex /Stadium</b></p> <ul style="list-style-type: none"> <li>- He was disturbed and disappointed that the stadium was now a grazing land because last time he visited the project it was completed. On the issue raised about cattle grazing in the sport complex. The Acting Municipal Manager reported that they have deployed security at sport complex he was not expecting intruders.</li> <li>- He appreciated to be given the platform even if the meeting was discussing about the Annual Report, the community can raise other pressing matters. He indicated that he was not</li> </ul>
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road they are complaining about is not maintained yet.

- **Water Project** Council introduced the water project where Jojo tanks were erected on the main road. Four Jojo tanks were erected, and they never worked, and the other two Jojo tanks were stolen.
- **EPWP Structure** At the village of Thulwe there is no EPWP, in the whole of ward 17 there is EPWP except in Thulwe village. Not a single person was employed, and thorny bushes are growing much higher along the main roads.

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**Jane Sebetseba Ward 16 Secretary**

- **Internal Roads** They have a serious challenge with the internal road at ward 16. As the community of ward 16, they are not asking much since they are aware that there is enough budget whereby, they can demand internal roads and stormwater drainage that would take a long procedure.
- She pleaded with the municipal leadership to at least prioritize the re-graveling of internal roads using municipal machinery

aware that the sports field was used a grazing field up until that point. He promised that this inference would be urgently responded to by the director of CDS.

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**MANAGEMENT RESPOSEDS  
ROUND TWO**

- In his response did align him selves with Mr. Joe Tshokwe in saying that ,most the questions asked were not in line with the 2020/2021 Annual Report whereby the public participation was turned into Imbizo.
- He pledged with the community not to lose focus and noted that there is no way as the municipality they can solve all the problems in one day.
- **He responded to Ms. Tshepo Baloyi Page 15 Electricity Performance Analysis - from Department of Mineral and Energy and Eskom. Which is about post connections for individuals and projects which are submitted to Eskom for planning and budgeting.**

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**Ward Committee stipend**

- She emphasized that their internal roads are not accessible and are in a very bad state especially during funerals, hearses and mourners cannot even drive through especially during the rainy season. She also requested the Acting Municipal Manager to dispatch the relevant department to come and do an assessment of internal roads at wad 16.

**OUPA WARD 3**

- **Incomplete VIP Toilets**-The community of Waalman they have a problem with incomplete VIP toilets, and they are currently overflowed with water.
- **Internal Road** – the area of Waalman is a relatively new area – he requested that bring graders to clear the roads. He indicated that internal roads are not accessible, especially during emergencies such as ambulances and police vehicles.
- **Swartboom Community Hall** -Clarity on who owns the community hall. It is the community or the municipality? Are they allowed as the community to hold meetings? The current community hall is not even two years old; doors are not

- The Acting Municipal Manager reiterated that as reported by the CFO, the office of the speaker will prepare an Item once the Ward Establishment is completed, an Item would be table before council and all ward committees would be paid in due course.

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Budget Allocations for Internal Roads maintenance

- The Acting Municipal Manager explained that they do not allocated budget for internal roads maintenance for a specific ward Each ward must identify key priority roads that are I need of maintenance and submit, and the municipality would use its limited machinery
- **Ward 16 and Ward 14 at Dertig** the Acting Municipal Manager will send a team from IDS in consultations with the ward councillor to assess those roads and water shortages
- **Swartboom Community Hall**- management is not happy about the outcome of the development of the community hall and they have already contacted the user department to check the specification of the refurbishment of the community hall for further clarity. He assured the community that they won't leave this matter not resolved for the whole

	<p>working; it's worn out and toilets are also not working.</p> <ul style="list-style-type: none"> <li>- <b>Ward Committee Disputes</b>- he is not against anyone that the ward committee stipend can be paid, since they have lodged the dispute, they expect the matter to be resolved. As the community of the ward, they were treated unfairly, and they referred the matter to the office of the speaker to intervene.</li> <li>- <b>Municipal Engineers</b> – how do they act to give communities water while they are not registered with relevant authorities or associations. He wanted to know where they get the mandate to do so-he claimed that such people must be charged.</li> </ul> <p>-----0000000000-----</p> <p><b>Freda Tshokwe – Ward 2 Swartboom resident</b></p> <p>She reported that there is serious conflict in the community about the municipality, people are being intimidated and vindicated when talking about the Municipality.</p> <p>She claimed that Swartboom inward is underdeveloped as compared to neighboring villages such as Ngobi and Dipetlolwane where there are projects such as High Mast Light and RDP House</p> <p>-----0000000000-----</p> <p><b>Mrs. Mhlongo – Ward 1 Tlholwe</b></p>	<p>year. They will take further steps to</p> <ul style="list-style-type: none"> <li>- <b>Engineers Not Registered</b> <ul style="list-style-type: none"> <li>– who are not registered and that they must be charged Acting Municipal Manager felt that the matter must be not be discussed for a better understanding to avoid confusing people. What should happen to register with the relevant council which is not a must?</li> </ul> </li> </ul> <p><b>Incomplete Borehole</b> – which is insufficient – it was explained the previous there was enough water supply from the borehole and at the current movement, the water pressure has subsided. Since there is one borehole it means, the community is struggling to receive water on regular bases- As management they have noted the water challenge and an arrangement would be done to come and assess the boreholes.</p> <p>The Acting Municipal Manager – invited those who want to make follow-ups immediately after to see him after the meeting.</p> <p>Especially on issues that are not part of the Annual Report.</p>
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- She appreciated and commended Acting Municipal Manager on a job well done.
- **Ward Community Hall** –she complained about the incomplete community
- **Yard Connections** at Tiholwe – the project is completed, and two boreholes were drilled but currently, the pressure is very low because only one machine is working. She proposed the municipality electrify the other existing borehole through Eskom.
- Even though the matter is not part of the Annual report, she requested the municipality to assist the elderly people to use the **Little trust office** as their pay point to avoid walking distance to Tiholwe to get their pension.
  - **Ward Committee Training and Workshops**-since the new ward committees were elected, they were never trained to do their work optimally.

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**WARD 6**

- He got the 2020/2021 Annual Report his ward is not represented he got to recommend or not

He recommended that the Municipality assist with the provincial road from Jumbo to Lebotlwane and that the Municipal Official come and inspect the roads

## 9 2020/21 PROJECTS SITE INSPECTION REPORTS

MPAC and IDS visited the following 5 Capital projects listed hereunder:

No	Project	Scope of Work	Budget
1.	Ward 25 Water Reticulation and Yard Connections	Drilling of 23 new boreholes. In 3 villages listed Ratjiepane, Mmotla and Moeka.	R 7 187 088.30
2.	Ward 7 Extension Water Supply & Installation of Yard Connections	2km Reticulation pipeline in Rantlapane  410 Yard Connections	R2,459,115.61
3.	Ward 5 Water Supply Phase 2	<ul style="list-style-type: none"> <li>- 20.8km pipeline</li> <li>- 21 communal stands</li> <li>- 4 steel tanks</li> <li>- 4 boreholes</li> </ul>	R21 001 370.30
4.	Construction of Sports Complex in Ward 04	<ul style="list-style-type: none"> <li>- Boundary Wall</li> <li>- Building Works</li> <li>- Civil Works</li> <li>- Sports Field</li> <li>- Multi Courts</li> </ul>	R4 905 385.98
5.	Upgrading of Internal Roads & Stormwater in Ward 3 Phase 3	Construction of 2.8km Paved Road, Kerbs, V-drain, Road markings & Signs	R11,074,348.37

## **PROJECT VISIT FINDINGS**

### **1. Ward 25 Water Reticulation and Yard Connections**

- ✓ The information provided by Infrastructure Development Services during the project visit is found not to be reliable
- ✓ Project Monitoring - 23 Boreholes drilled – Infrastructure Development Services could not locate existing boreholes in Ratjiepane, it took IDS over 30 minutes to locate only one borehole.

#### **• The following discrepancies were noticed during the project visit”**

- ✓ The project visited at Ratjiepane has two names that differ from one another as outlined hereunder
- ✓ Ward 25 Water Reticulation and Yard Connections vs Mmotla Water Supply & Yard Connections – due to effects of demarcation processes.

### **2. Ward 7 Extension Water Supply & Installation of Yard Connections**

- ✓ The project is 100% completed and the contractor was due to be paid his retentions money.

### **3. Rantlapane Village.**

- ✓ Project site establishment was done, and the project was completed two years ago but there is no water supply.
- ✓ It is alleged that the Bulk water supply pipe was damaged during road construction.

### **4. Ward 5 Water Supply Phase 2.**

- ✓ The status of the project is that the appointed contractor could not complete the project and his contract was terminated and a nominated sub-contractor was appointed to complete the work.
- ✓ On the scope of work, the completed 20,8km and 4 boreholes
- ✓ The remaining scope of work such as four (4) steel tanks could not be erected even though the municipality paid up a session upfront.
- ✓ In addition, the allocated 21 communal stands were not erected and moved toward the phase 3 project.

- ✓ The remaining budget is estimated at R400 000.00 which is expected to complete the remaining scope of work.

#### **5. Construction of Sports Complex in Ward 04.**

- ✓ The project is completed on time and sets the budget.
- ✓ A state-of-the-art facility ever to be built in Moretele.
- ✓ This project should serve as one of the best practice models in Moretele.

#### **6. Upgrading of Internal Roads & Stormwater in Ward 3 Phase**

- ✓ The Contractor, Dinare Trading, and Enterprises abandoned the site at Ward 03, during the construction of Internal Road, due to poor performance.
- ✓ The contractor has already spent 85% of the allocated construction budget while the work on-site is not satisfactory.
- ✓ The Contractor was paid a session to procure Kerbs, paving bricks, and concrete and it is alleged that some of the items were stolen.
- ✓ Non-payment of laborers and sub-contractors by the contractor.
- ✓ The roads construction that connects the main roads towards the cemetery is incomplete and not accessible, a trench is excavated on the roadside and left wide-open, while culverts and curbs are left unattended on the road site without danger tapes or any other danger signs to alert community members of the danger because of the unfinished project.
- ✓ In the other incomplete road project, the constructor left a hip of soil material on the roadside that is obscuring the view of drivers which might end up causing serious accidents.

#### **Committee Recommendations on all visited projects:**

##### **Ward 7 Extension Water Supply & Installation of Yard Connections**

- That Infrastructure Development Services to redo the water pipeline pressure test, attend to water leakages, and connect bulk water supply at Rantlapane before releasing the retentions money.

## **Ward 25 Water Reticulation and Yard Connections**

- The Committee as part of the oversight to go and verify the remaining 22 drilled boreholes.

## **Ward 5 Water Supply Phase 2.**

- That Infrastructure Development Services to fast-track the erections of steel tanks by committing the remaining budget of R400 000.00 at Sutelong to complete the scope of work under phase 2.
- That IDS to provide records to MPAC with regards to a session used to procure four Steel tanks, to verify information provided during the project visit.

## **Construction of Sports Complex in Ward 04**

- That the completions handover process be done to the user department to over undesirable outcome.
- That the user department urgently appoints the facility caretaker to provide aftercare.

## **Upgrading of Internal Roads & Stormwater in Ward 3 Phase**

- That MPAC is given the go-ahead to conduct further investigation and report back to council on the development of the phase 3 project.

## **10. MFMA SECTION 32 REPORT**

Section 32(4) of the MFMA, requires the accounting officer to promptly inform the mayor, amongst others, in writing, of—

- (a) any unauthorised, irregular, or fruitless and wasteful expenditure incurred by the municipality.
- (b) whether any person is responsible or under investigation for such unauthorised, irregular, or fruitless and wasteful expenditure; and
- (c) the steps that have been taken—
  - (i) to recover or rectify such expenditure; and
  - (ii) to prevent a recurrence of such expenditure.

In terms of the MFMA circular 68 the report to the mayor, which will be tabled in council and referred to the Municipal Public Accounts Committee (MPAC), to investigate the recoverability of the irregular expenditure, must address the considerations, as outlined in regulation 74 of the Municipal Budgets and Reporting Regulations.



The report must also address whether, despite the non-compliance that was detected, there was any value for money obtained by the municipality and any losses suffered due to the non-compliance so detected. The report must address the following questions:

- (a) whether the goods or services were received, and if received.
- (b) whether the goods or services were aligned to the specifications, and if aligned.
- (c) whether the price paid for the goods and services is/was market related.

Therefore, if the MPAC finds that the municipality did not suffer any loss due to the non-compliance, it must recommend to the municipal council that the irregular expenditure be written off.

According to the Auditor-General, the UIF&W hasn't been dealt with in terms of the MFMA section 32 to determine the person liable. This is due to the accounting officer not following the process as outlined in circular 68.

### **Committee recommendation on UIF&W**

1. That the Accounting officer starts the process of dealing with the UIF&W using the process outlined in circular 68.
2. That the Accounting officer no longer approves transactions that do not follow the supply chain process and its regulations as this leads to irregular expenditure. According to the Auditor General, most of the irregular expenditure was caused by non-compliance with the Municipal SCM Regulations.

### **11. MPAC FINDINGS**

The committee observed the improved audit outcome received by the municipality during the 2020/2021 financial year which is unqualified with findings and noted the comment of the Auditor General concerning the audit outcome of the municipality which was due to the effective utilization of consultants and the audit support provided to the Chief Financial Officer. Therefore, the committee made the following findings in these departments:

- **Supply Chain Management unit.**

-According to awards made by the Bid Adjudication Committee Vindo Building & Steel Work service provider was appointed to refurbish the community Hall in

Swaartboom with two different amounts (refer to page 39 of the Annual Report 2020/2021, items number 17 and 21).

-The committee observed the continuous appointment of service providers by the Supply Chain Management unit whose tax matters are not in good standing.

-Prior year Irregular expenditure amounting to R1 307 975 844 was not investigated to determine whether any person was liable for the expenditure.

-Prior year Unauthorised expenditure amounting to R660 775 089 was not investigated to determine whether any person was liable for the expenditure.

-Procurement of services to the value of R153 402 without inviting at least the minimum prescribed number of quotations from prospective suppliers.

-Appointment of a contractor to the value of R6.9 million who was not responsive.

-Procurement to the value of R4.3 million from suppliers whose tax matters had not been declared by South African Revenue Services to be in order.

-The committee noted the use of the Panel System in providing or soliciting service to the municipality, however, the committee is of the view that the system defeats competition amongst respective service providers within Moretele Local Municipality in advancing local economic development.

-Lack of adequate skills and capacity in the finance and monitoring unit.

- **Municipal Management.**

- There is lack of consequence management in the municipality which is still a material finding.

-The slow response by management to address prior year audit findings raised by the Auditor General.

-The revenue enhancement mechanisms or strategies by the municipality are not adequate to raise revenue for the municipality.

- **Performance Management Unit.**

- According to the Auditor General there is a lack of adequate skills and capacity in the Performance Monitoring unit

- There are no performance reviews conducted.
- The information reported was not verified.
- The quality of the submitted performance information was not satisfactory.

## **12. COMMITTEE RECOMMENDATION**

1. That council considers establishing a performance audit committee in terms of Municipal Planning and Performance Management Regulation 14(2)(a) to assist with the performance management of the municipality.

2. That the accounting officer verify the information relating to the appointment of Vindo Building & Steel Work on the refurbishment of a community hall in Swartboom (Bid number MLM/CDS/RFB/S-HALL/20-21) which appears with two different amounts of R946 900. 00 and R3,739,555.05 and report back to the committee.

4. That all cases of Unauthorised, irregular, fruitless, and wasteful expenditure be investigated, and the reports tabled to council.

5. That reasonable steps must be taken by the municipality to prevent all irregular expenditure within the supply chain management unit as required by section 62(1)(d) of the Municipal Finance Management Act no: 56 of 2003.

6. That consequence management be implemented in accordance with section 32 of the MFMA and if any person is found liable for the expenditure, as required by section 32(2) of the MFMA, such person(s) to be held accountable.

7. That root causes identified by the Auditor General be addressed and a progress report be submitted quarterly to council and MPAC to track progress.

8. That contractors be monitored monthly as required by section: 116(2)(b) of the Municipal Finance Management Act no: 56 of 2003.

10. That all contracts that were abandoned be investigated by MPAC and report to council on progress made.

### **13. COUNCIL RESOLUTIONS**

1. Council noted and adopted the 2020/2021 Oversight Report.
2. Council approved the 2020/2021 Annual report with reservations.
3. That the recommendations made by MPAC be implemented.

### **14 ATTACHMENTS**

- 14.1 Annexure A- All agendas related to the Oversight process.
- 14.2 Annexure B- All minutes related to the Oversight process.
- 14.3 Annexure C- All attendance registers related to the Oversight process,
- 14.4 Annexure D- All invitations and adverts related to the Oversight report.
- 14.5 Annexure E- Project visits report and photos.
- 14.6 Annexure F- Community participation meeting and photos.

# **Annexure “A”**

**All agendas related to the Oversight process.**

# MORETELE LOCAL MUNICIPALITY



## MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

MPAC STRATEGIC PLANNING AND WORKSHOP

DATE: 25-27 JANUARY 2022

VENUE: \_\_\_\_\_

TIME: 09:00

### DAY 1

NO.	TIME	ITEM	RESPONSIBLE PERSON
1.	09h00 – 09h30	Opening and welcome	Chairperson
2.	09h30 – 10h00	Massage of support	Speaker
3.	10h00 – 10h30	TEA BREAK	All
4.	10h30 – 12h30	Guideline to the establishment of MPAC	Manager
5.	12h30 – 13h00	Deliberations	All
6.	13h00 – 14h00	LUNCH	All
7.	14h00 – 15h00	MPAC close-up report	Manager
8.	15h00 – 16h00	Deliberations	All
9.	16h00	Closure	Chairperson

### DAY 2

NO.	TIME	ITEM	RESPONSIBLE PERSON
1.	09h00 – 09h15	Opening remarks	Chairperson

2.	09h15 – 10h00	Recap of day one	Manager
3.	10h00 – 10h30	<b>TEA BREAK</b>	All
4.	10h30 – 12h00	MPAC toolkit presentation	Facilitator
5.	12h00 – 13h00	Questions and clarity	All
6.	13h00 – 14h00	<b>LUNCH</b>	All
7.	14h00 – 15h30	MPAC toolkit presentation continues	Facilitator
8.	15h30 – 16h30	Questions and clarities	All
9.	16h30	Closure	Chairperson

**DAY 3**

NO.	TIME	ITEM	RESPONSIBLE PERSON
1.	09h00 – 09h15	Opening remarks	Chairperson
2.	09h15 – 09h30	Recap of day two	Manager
3.	09h30 – 10h00	<b>TEA BREAK</b>	All
4.	10h00 – 11h00	MFMA Circular 112	Facilitator
5.	11h00 – 12h00	Questions and clarities	All
6.	12h00 – 13h00	MFMA circular 63	Facilitator
7.	13h00 – 13h30	<b>LUNCH</b>	All
8.	13h30 – 14h00	Questions and clarities	All
9.	14h00 – 14h45	MFMA circular 32	Facilitator
10.	14h45 – 15h15	Questions and clarity	All
11.	15h15 – 16h00	MFMA circular 68	Facilitator
12.	16h00 – 16h30	Questions and clarity	All
13.	16h00	Vote of thanks and closure	Chairperson

# MORETELE LOCAL MUNICIPALITY

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## OFFICE OF THE MUNICIPAL MANAGER

**Purpose** : MPAC IDS and PMS – 2020 -2021 Annual Report Engagements  
**Date** : 02<sup>nd</sup> March 2022  
**Time** : 09H00  
**Venue** : Thabang Bikers Camp  
**Place** : Danhouse

### AGENDA

1. Opening
2. Welcome and Acknowledgements
3. Attendance Register
4. Application for leave of absence
5. Purpose of the Meeting - MPAC Chairperson
6. Matters for considerations  
**Session one**
7. Mpac & Ids Reflections On Issues Raised By Auditor General
8. Deliberations by members in relations the Presentations

#### Session Two

9. MPAC & PMS REFLECTIONS ON ISSUES RAISED BY AUDITOR GENERAL
10. Deliberations by members in relations the Presentations
11. Way forward
12. Announcements
13. Closure



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## OFFICE OF THE MUNICIPAL MANAGER

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**Purpose** : MPAC and Management – 2020 -2021 Annual Report Engagements  
**Date** : 1<sup>st</sup> March 2022  
**Time** : 09H00  
**Venue** : Thabang Bikers  
**Place** : Danhouse  
**Listed agenda Items**

### AGENDA

1. Opening
2. Welcome
3. Acknowledgement and Introductions
4. Attendance Register
5. Application for leave of absence
6. Official Notices
  
7. Purpose of the Meeting - MPAC Chairperson
  
8. Matters for considerations
  - 8.1. Presentations by Mayor – 2020/2021 Audit Action Plan
  - 8.2. Presentation by CFO – on Updated UIF and W register
  - 8.3. Deliberations by members in relations the Presentations
  
9. MPAC activity plan Update
10. Way forward
11. Announcements
12. Closure

# MORETELE LOCAL MUNICIPALITY



## MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

DATE: 06-08 APRIL 2022

MPAC 2020/2021 OVERSIGHT CONSOLIDATION  
VENUE: BENTLEYS COUNTRY LODGE

TIME: 09:00

DAY 1 (06 APRIL 2022)

NO.	TIME	ITEM	RESPONSIBLE PERSON
1.	09h00 – 09h15	Registrations	All
2.	09h15 – 09h45	Opening and welcome	Chairperson
3.	09h45 – 10h00	Apologies	All
4.	10h00 – 11h00	Reflection of the meeting with Auditor General	Manager
5.	11h00 – 11h30	TEA BREAK	All
6.	11h30 – 12h00	Reflection of meeting with Management	Researcher
7.	12h00 – 12h30	Reflection of meeting with PMS unit	Researcher
8.	12h30 – 13h00	Reflection of public participation meeting	Manager
9.	13h00 – 14h00	LUNCH	All

*[Handwritten signature]*

DAY 3 - 08 APRIL 2022

NO.	TIME	ITEM	RESPONSIBLE PERSON
1.	09h00 - 09h30	Opening remarks	Chairperson
2.	09h00 - 10h00	Internal Audit presentation	Internal Audit manager
3.	10h00 - 11h00	Audit Committee presentation	Audit committee chairperson
4.	11h00 - 11h15 <i>FDS presentation</i>	TEA BREAK	All
5.	11h15 - 12h00	Engagements	All
6.	12h00 - 13h00	Preparation of the Draft Oversight Report	Manager
7.	13h00 - 14h00	LUNCH	All
8.	14h00 - 15h00	Committee Recommendations	All
9.	15h00 - 15h30	Way forward and Closure	All

## **Annexure “B”**

**All minutes related to the Oversight process.**

# **MORETELE LOCAL MUNICIPALITY**



**MPAC and Management**

**2020 – 2021**

**Annual Report Engagement meeting**

**AGENDA**

**DATED:01<sup>st</sup> March 2022**

**TIME: 09H00**

**VENUE: DANHOUSE – THABANG BIKERS**

# MORETELE LOCAL MUNICIPALITY

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## **OFFICE OF THE MUNICIPAL MANAGER**

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**Purpose : MPAC and Management – 2020 -2021 Annual Report Engagements**

**Date : 1<sup>st</sup> March 2022**

**Time : 09H00**

**Venue :**

**Place : Danhouse**

**Listed agenda Items**

### **AGENDA**

- 1. Opening**
- 2. Welcome**
- 3. Acknowledgement and Introductions**
- 4. Attendance Register**
- 5. Application for leave of absence**
- 6. Official Notices**
  
- 7. Purpose of the Meeting - MPAC Chairperson**
  
- 8. Matters for considerations**
  - 8.1. Presentations by Mayor – 2020/2021 Audit Action Plan**
  - 8.2. Presentation by CFO – on Updated UIF and W register**
  - 8.3. Deliberations by members in relations the Presentations**
  
- 9. MPAC activity plan Update**
- 10. Way forward**
- 11. Announcements**
- 12. Closure**

**MANAGEMENT MEETING HELD ON 1<sup>st</sup> March 2022 2 AT DANHOUSE THABANG BIKERS  
CAMP - TIME 09H00**

**1. OPENING & WELCOME**

ITEM	ACTIVITY	ACTION BY:
<b>OPENING</b>	Meeting was opened with a prayer	Cllr Moselane
<b>WELCOME</b>	<p>By word of welcome the chairperson laid the ground rules and everyone o comfortable and the business of the can run smoothly. The Chairperson took this opportunity to acknowledge the presence of the following opportunity</p> <ul style="list-style-type: none"> <li>- The Acting Municipal Manager is represented by the CFO Mr. B.Klaas</li> <li>- The speaker is represented by Hon Cllr.L.Modise</li> <li>- The mayor is represented Hon Cllr.J.Macheke</li> <li>- Taking note that the Audit Committee and could not make it to the meeting. The chairperson confirmed that the arrangement would be made that the Internal Audit Committee is take n on board in a short space of time.</li> </ul>	Chairperson Cllr. MJ.Kau

**2. APPLICATION FOR LEAVE OF ABSENCE**

ITEM	ACTIVITY	ACTION BY:	MPAC RECOMMEND TO:
APPLICATION FOR LEAVE OF ABSENCE	1. MPAC - Members	MPAC Manager 1. Mr.Masedi Madise Due to illhealth 2. Cllr. D.Mbekwa	Adopt the apologies

**3. OFFICIAL NOTICES**

OFFICIAL NO.	NOTICE FROM	PURPOSE	MPAC RECOMMENDATIONS
001-03 -2022	SALGA Notice dated 09- 11 March 2022 Venue to be confirmed	Portfolio Based Training	That relevant officials to do the necessary arrangement.  The Training is expected to both Finance Committee and MPAC due date 04 March 2022

**4. CONDOLENCES, CONGRATULATIONS OR PROPOSALS BY THE HONOURABLE SPEAKER AND MEMBERS**

ITEM	ACTIVITY	ACTION BY:
	CONDOLENCES- None	Hon. Chairperson and members



	CONGRADULATIONS - None	Hon. Chairperson and members
	PROPOSAL - None	Hon. Chairperson and members
5. ITEMS	ACTIVITY	ACTION BY:
DECLARATION OF PECUNIARY INTEREST BY THE HONOURABLE SPEAKER AND MEMBERS	None	Hon. Chairperson and members
7. Purpose of the meeting	<p>Bay way of background the chairperson Cllr.MD.Kodisang the purpose of the Audit Out engagement by outlining the whole process emanating from Council sitting on the 28<sup>th</sup> of January 2022 wherein the 2020/2021 Annual Report was tabled and referred to MPAC as their legislative mandate to do oversight report on the Annual Report</p> <p>The chairperson reported that the MPAC undertook a strategic on Tuesday to Friday. On the very strategic plan it was given that the MPAC manage to approve Activity Plan which will advance all activities process which will result in a Final Report to be table before Council at the end of March 2022.</p> <p>The Chairperson pointed out the importance of the meeting which cannot be overemphasized since it is crucial and critical to ensure that the engagement is undertaken with due diligence in by different directorate of the Municipality including Public Participations with the</p>	Chairperson Cllr.MD. Kodisang

	<p>The felt that MPAC is very blessed and honored that all the important person are in the meeting and are going to make sure that program progress very well. The Cracks of the matter was that is hosting of the Auditor General during the Strategic Plan who took MPAC through the 2020/2021 Audit Outcomes of the Municipality the chairperson highlighted the following expectations</p> <ul style="list-style-type: none"> <li>- Brief overview of the Audit Outcome and the status</li> <li>- Interna Control deficiency they would have identified</li> <li>- Assurance by key role players of the Municipality</li> <li>- Risk Areas -should be touched</li> <li>- Status of the internal Controls</li> <li>- Address on the root cause of the deficiency</li> </ul> <p>The brief purpose was directed to Mayor to take MPAC into confidence on the engagement with AG.</p>	
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<b><u>MATTERS FOR CONSIDERATIONS</u></b> <b>Session 1</b>		
	<b>MANAGEMENT RESPONSES</b>	<b>MANAGEMENT RECOMMENDATIONS</b>

<p>03 -0600 -2022</p>	<p><b>MPAC ENGAGEMENT WITH MANAGEMENT</b></p> <p>MPAC engaged on management letter to address 2020/2021 audit outcomes as per Post Audit Action Plan</p>	<p><b>Management – Representations.</b></p> <p>Cllr.J.Macheke - Acting Mayor</p> <p>Ms.Acting Municipal Manager B. Klaas – the CFO</p> <ul style="list-style-type: none"> <li>The Acting Mayor thanked the chairperson by greetings everyone present. He acknowledges the invitations from MPAC and rendered the apology on be halves of Hon Mayor Cllr.G.M.Manyike who unfortunately could not attend due to other Council commitment.</li> </ul> <p>The Acting Mayor sit out the tone and gave brief account on the meeting that indeed Management met with Audit General. He alluded the fact that Acting Municipal Manager would do the 2020/2021 Audit Outcomes Presentations on be halves of Management.</p> <p>The Acting Municipal Manager presented a formal Post Audit Action Plan and highlighted the fact that in total the municipality had 27 Audit Findings on Audit Action raised by Auditor General all in all the had 57 finding.</p>	<p>1. The investment policy has been reviewed.</p>
<p><b>Material Irregularity – VBS Mutual Bank</b></p>			

		<p>Those finding were rounded up since they were the same and repeating themselves hence, they were consolidated in to 27 Findings.</p> <p>A summarized version of presentation pointed on the</p> <p><b>Financial loss</b></p> <p>It was reported that the Auditor General was given more powers in terms of the Amended Public Audit Act. The AG can raise any issue of materials irregulates which is an act either intentional or unintentional which lead to material</p> <p>The VBS saga was flagged as a material loss which should be investigated. AG expected Council and Management to have effectively dealt with the VBS saga matter decisively to resolved on this predicament.</p> <p>In short, several steps were undertaken by Council in addressing the VBS material including conducting disciplinary hearing by FDB whereby the Municipal Manager Mr. IS. Maroga was suspended, and the matter was taken on review and subsequently the Municipal Manager resigned, and council resolved not to pursue the matter any further.</p>
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	<p>Predetermined Objectives</p> <p>Predetermined Objective</p>	<p>It was furthermore reported that Management submitted a claim application to the Polokwane High Court wherein the Curator/Collector declared seven cent)7 cent in a Rand as results the Moretele Local Municipality manage to recoup 3.5 million of the 50 million invested with VBS Mutual Bank.</p> <ul style="list-style-type: none"> <li>- Performance Reporting</li> <li>- Supporting registers not submitted – a list of beneficiaries not submitted</li> <li>- The following differences were noted between the actual performance achievement reported as per the annual performance report (APR) and the registers or underlying records submitted for audit purposes.</li> <li>- Indicator: No. of toilets constructed by June 2021 Target: 125 Bio tech toilets constructed in ward 24. Evidence provided (happy letters) to support the actual reported achievement for the current financial year (2020-21) relates to the previous financial year (2019-20). This results</li> </ul>	<ol style="list-style-type: none"> <li>2. Management to prepare quarterly report and annual schedules to support all indicators reported in annual report 21/22</li> <li>3. Management to prepare and review quarterly report and annual schedules to support all indicators reported in annual report 21/22</li> <li>4. Management will ensure that each incident that resulted in Unauthorized, Irregular, fruitless and wasteful expenditure is investigated, and that correct consequence management are implemented as well as preventative measure for future recurrence.</li> </ol>
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	<p>- A financial disciplinary board was established</p>	<p>in a material overstatement of the reported achievement on the indicator in the current year.</p> <ul style="list-style-type: none"> <li>- A financial disciplinary board was established on 17 October 2017 whereas part of the scope of work the board was required to investigate the Municipality's irregular expenditure for period 2011 to 2018. The board provided the outcomes and recommendation on report dated 29 March 2021.</li> <li>-</li> <li>- No steps have been taken to address the recommendation made by the disciplinary board and</li> <li>- there were no further investigations conducted in respect of unauthorized, irregular, and fruitless and wasteful expenditure (UIFWE) incurred in the prior years</li> </ul> <p><b>Contract Management</b></p> <ul style="list-style-type: none"> <li>a) measures to monitor contract performance</li> <li>b) penalty clauses relating to poor performance</li> <li>c) performance is not in all cases monitored monthly</li> <li>d) no evidence of rectification contract</li> </ul>	<p>5. The Municipality has reviewed its policy for the performance monitoring of service providers, and it will be submitted in the Council meeting following the new Council's inaugural meeting.</p>
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	<p><b>Contract register:</b></p> <p><b>Internal Control Deficiency</b></p>	<p><b>Contract register:</b></p> <p>a) Suppliers not included in the contract register</p> <p>b) Duration of the contract in the register is not aligned to the contract</p> <p>c) Duration of the contract not indicated in the register</p> <p>list of internal control deficiencies identified during the audit of tenders.</p> <p>a) Tender - MLM/SC/W4/20-21: Appointment of the contractor for the construction of sport complex in ward 4</p> <p>- The functionality points under Key personnel allocated to the winning bidder (Pheta Trading Enterprise) were incorrectly allocated.</p> <p>- Considering all scoring criteria, the tender was correctly awarded to the winning bidder but the internal control deficiency remains.</p> <p>- Details are as per table below: Refer to page 69 for the full table provided</p>	<p>6. Management will prepare accurate and complete contract register and ensure that it is supported and evidenced by reliable information</p> <p>7. Management to ensure that request as per the tender document are aligned to this generic template.</p>
<p><b>The procurement of goods or services</b></p>	<p><b>The procurement of goods or services</b> where only two quotations were obtained and the reasons for not obtaining three quotations</p>	<p>8. Management adjusted the irregular register to include noted non-</p>	

	<p><b>trade receivables from exchange and non-exchange transactions</b></p> <p><b>Bulk water Service Level Agreement MLM &amp; City of Tshwane</b></p>	<p>were not documented and approved by delegated officials. Irregular expenditure incurred amounting to R153 402</p> <p>trade receivables from exchange and non-exchange transactions, management resolved to write-off, the outstanding balances on indigent accounts in line with the municipality's Indigency management Policy. On our assessment of the Indigent Register of the Municipality, the register, included individuals which do not meet the minimum requirements of indigent criteria.</p> <p>While inspecting the contract for Bulk Water Purchases between Moretele Local Municipality and the City of Tshwane it was identified that the contract had expired.</p> <p>The contract had stated the following:  "Commencement and duration of the agreement: Effective on 1 July 2003 and shall continue for a period of nine years and eleven months with the option to renew for another similar period provided that this agreement is not terminated before this period."</p>	<p>compliance, no further adjustment required.</p> <p>9. Management has put measures in place to review current Request for Quotation be motivated and are duly approved in instances where three quotations were not obtained.</p> <p>10. Reviews of the indigent is currently underway. Management will use an integrated system to ensure when applications are received, to enable the municipality to assess whether applicant meet all criteria</p> <p>11. Management to communicate with City of Tshwane to discuss new contract being signed</p>
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	<p style="text-align: center;"><b>Performance Reviews of The Senior Managers</b></p>	<p>Based on the above extract, there has been no evidence to indicate that the contract was formally renewed, therefore illustrating that the contract submitted for audit is invalid.</p> <p>The municipality did not conduct any performance reviews of the senior managers as required by the regulations.</p> <p>This results in non-compliance of the Municipal Performance Regulations.</p> <p>The lack of proper performance evaluations may result in key deliverables and performance standards necessary to guide the municipality towards the achievement of its strategic goals not being prioritized, which might also impact negatively on the service delivery.</p> <p>Poor performance not properly managed</p> <p>Members served in acting senior management positions for greater than 3 months</p>	<p>12. Management has developed a policy for implementation, the performance reviews for senior managers is planned for mid-term 2021/2022 Financial year.</p>
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	<p><b>Acting Management Positions</b></p> <p><b>Senior</b></p>	<p>without the necessary approval for extension from the MEC for local government.</p>	<p>13. Management will ensure that concurrence is sought from the MEC as required by the legislation for any acting period exceeding 90 days.</p> <p>14. Management to revisit the population of commitment and ensure completeness of commitment register 2020/21</p>
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<b>Questions and Clarities by Chairperson and Members Responses BY Management</b>	
<b>2020/2021 POST AUDIT ACTION PLAN</b>	
	<b>MANAGEMENT RESPONSES</b>
<p>Chairperson Cllr. Needed clarity in terms MFMA Sec.72 Mid-year budget and performance assessment</p> <p>(1) The Accounting Office of the Municipality must by the 25 January of each year -asses the performance of the Municipality.</p> <p>The chairperson asked how far the municipality in terms of the progress on the past year performance and the timelines is.</p>	<p><b>Summarized mid term</b> Acting MM did elaborate Based on the under-performance – because they expected to do Sec 72 Areas they have under performance in, and this has been put in place to try and deal with those areas of underperformance.</p> <p>What management did is that Areas of underperformance need to be incorporated in the KPI's of the current year. If the was an area they did not perform on, in the prior year the y must take the remaining part of the underperformance prior year included in the current year.</p> <p>The Mid year Performance report is not explicit which a process was undertaken.</p> <p>The Acting responded that all those top 10 risks were identified by management and submitted to AG. the Acting MM, agrees</p>

		<p>that they had the recurring finding on the AFS. Background given was that Moretele the always been disclaimed it's only these few years they been Qualified. As management they do identifications of risk in May of every year and operational risk.</p> <p>Quality on the Performance information Remains qualified on the performance information</p> <p>The Acting MM, confirmed that they do have the risk register and the Risk Management committee which has been established consists of all directors</p> <ul style="list-style-type: none"> <li>- Audit Committee Chairperson</li> <li>- Risk Coordinator</li> <li>- Meet every quarter</li> </ul> <p>Ongoing progress on risk management</p> <p>The Magalies issue on water shortage was noted to be referred to IDS to respond</p> <p>Noted the fact that Tshwane was giving Moretele better services which would assist when signing service level agreement.</p> <p>On the matter of Moretele appointing out water service provider it was clarified that Magalies has not been appointed by the Municipality but by Department of water affairs on bulk supply while moretele</p>
<p>Follow -up Top 10 risk that were identified by Auditor General referred to Quality of submitted of Financial Annual Statement, which is recurring, still an issue and it was not attended to.</p> <p>The chairperson requested that how is the Management planning to curb</p> <ul style="list-style-type: none"> <li>- Does the municipality have the risk register?</li> </ul> <p>Cllr Moselane and P Lethabi That part of moretele on the Northern Part they are experience serious water shortage How is the management going to deal water tankering and Cashiers that are getting paid but not generating any income?</p> <p>Allegations that Magalies Water Board is sabotaging the community of Moretele in terms of water supply</p> <p>Tshwane was less as opposed to Magalies Water – he supports management 100% for not pointing Magalies.</p>		

		<p>In terms of maintenance as the community they are suffering. He proposes that the municipality to get another service provider. He pointed out that they have more technicians in moretele.</p> <p>Management been very slow in addressing prior years audit finding and again the presentations referred to Performance management Acting of Snr Management</p> <p>What is wrong with our performance unit?</p>	<p>appointed Magalies for Operation and Maintenance. Magalies is appointed by DWARF as the implementing agent of bulk water.</p>
<p><b>UIF AND W EXPENDITURE</b></p>	<p><b>Background</b></p> <p>The Acting Municipal Manager Ms B. Klaas presented the Cumulative figures of Unauthorised, Irregular, Fruitless and Wasteful Expenditure dating back to the financial year 2010/2011.</p> <p>The figures show the finance that has been brought down and the Irregular Expenditure was at R1.3 billion at the beginning of the year – The management went back to the populations of the previous 10 years, and it was discovered in some years they have</p>		

	<p>disclosed the both the appointment and payment amount as irregular which resulted in in double accounting.</p> <p>The had to take out the issue of Vat exclusive was disclosed separately</p> <ul style="list-style-type: none"> <li>- The management had to re-look into the Irregular, and they had a split on unconfirmed and confirmed irregular.</li> </ul> <p>It was explained that Auditor General could only excepted what at they have look at and they can substantiate that have been confirmed as irregular which resulted in the re-stated figure which the irregular expenditure ha reduces to R881 257 395</p> <p><b>Unauthorised =R678 426 437</b></p> <p><b>Irregular = R881 257 395</b></p> <p><b>Fruitless and Wasteful = R16 333 832</b></p> <p><b>Cumulative Total =R1 576 012 664</b></p> <p>Currently Moretele Local municipality is sitting at the bottom of the top 10 municipalities with the highest UIF &amp; W.</p> <p>What then also Management further did, was to go in of the transactions that they have on</p>	
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	<p>the UIF &amp; W how do they then split? The Auditor General expected an investigation as per transaction.</p> <p>The acting MM 3 summarised categories of UIF and W transactions that must be investigated as at end of June 2021.</p> <p><b>EXPENDITURE</b></p> <p>Payment between 2001 and 10 000 =1240 Transactions</p> <p>Payment between 10 000 to 30 000 =451 Transactions</p> <p>RFQ's Transactions = 279</p> <p>Appointment of Tenders disclosed that must be investigated = 223</p> <p>Irregular transactions that must be investigated as at the end of June 2021 is sitting at 2193. The year assessment not yet done council is lagging in terms of capacity.</p> <p><b>Unauthorised, Fruitless and Wasteful Expenditure</b></p> <p>Overspending on the budget</p>	
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	<p><b>Unauthorised Vote confirmed transactions = 78</b></p> <p><b>Fruitless and Wasteful Confirmed transactions = 168</b></p> <p><b>Total Count of Irregular, UIF and W = 2</b></p> <p>The Acting MM illustrated that if it is a matter of 10 roads that were constructed all must be investigated-including taking pictures to substantiate the investigations.</p>	
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<p><b>Matters of emphasis</b></p>	
<p><b>8.2.</b></p>	<p><b>Questions and Clarities by Chairperson and Members</b></p> <p><b>The chairperson- appreciated the presentations that was short and precise to the point.</b></p> <p><b>Question 1</b></p> <p>. Cllr Lethabi - How come that municipality received an Unqualified opinion whereas you have so much Unauthorized, irregular, and Fruitless expenditure, what makes the Municipality to obtain Unqualified?</p>
	<p><b>MANAGEMENT RESPONSES</b></p> <p>In her response the Acting MM, did unpack what the Mandate of the Auditor General in terms of the Public Audit Act.</p> <ul style="list-style-type: none"> <li>- The AG audit the fair presentations of the AFS.</li> <li>- Meaning that though the Municipality has an Irregular expenditure the municipality was</li> </ul>



	<p><b>Question 2.</b> Cllr. Lethabi – Follow-up - needed a clarity as to whether which year are this this uif &amp; w? Was this irregular for the previous year?</p> <p><b>Question 3.</b> Chairperson Cllr.M.Kodisang – now that the Management knows the root cause of UIF &amp; W, does the municipality have a plan how are they going to deal with that root cause?</p> <p><b>Question 4.</b> Chairperson Cllr.MKodisang asked the Acting MM if she able disclose the UIF and W register to MPAC?</p> <p><b>Question 5.</b> Last questions were around the investigation. Since the have identified the 2193 UIF &amp; W transaction. are there investigations that is going on currently?</p> <p><b>Comments</b> <b>Chairperson- requested that MPAC – be furnished with a copy of UIF and W.</b></p>	<p>able to do self-assess and disclosed all those challenges unlike the Auditor General finding these issues by himself. Unlike hiding this problem. Management has done Consequence management . such write offs</p> <ul style="list-style-type: none"> <li>- Q2Response in the prior years the municipality did have Irregular Expenditure relating to 2020/2021 which is about 47 million although there are reductions. This current financial year the municipality was able to disclose the irregular unlike the two prior years. The Irregular Expenditure must be dealt with.</li> <li>- <b>Q3.</b> responses The plan of the Municipality is that of two committees that MPAC and Audit Committee are capacity</li> <li>- Have contract Register in place for</li> </ul>
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		<p>appointment of contractors- payment transactions and tenders.</p> <ul style="list-style-type: none"> <li>- <b>Q4.</b> The Acting MM has no objection to disclosed UIF &amp; W with MPAC to date MPAC was given the 2019/2020 UIF &amp; W register.</li> <li>- <b>Q5.</b> There is no investigation on those UIF &amp; W but Assessments. It was explained that in case of investigations the Auditor General would expect the outcome of the investigation hence they do assessment. There must be reason for every Transaction</li> </ul>
<b>9. ACTIVITY PLAN UPDATE</b>		
<p><b>ITEM</b> <b>9.</b></p>	<p><b>NEW MOTION</b></p>	<p>Updated activity Plan – The coordinator took members through the amended activity plan to the one that was tabled at the Council on the 28<sup>th</sup> of January 2022.</p> <ul style="list-style-type: none"> <li>- 22 ,23 &amp; 25 February 2022 Strategic Lekgotla</li> <li>- 01<sup>st</sup> March 2022 – <b>Engagement with Managements</b></li> <li>- 02<sup>nd</sup> March 2022 – <b>Engagement IDP &amp; PMS &amp; IDS</b></li> </ul>
		<p>MPAC Coordinator</p>

		<ul style="list-style-type: none"> <li>- 08 &amp; 10 March Feb- Public Participation Two Clusters - Mogogelo and Swartboom</li> <li>- Members were requested to availed for themselves and honor this activity</li> </ul>	
<p>ITEM</p> <p>4.</p>	<p>CLOSURE</p>	<p><b>ACTIVITY</b></p> <p>The meeting was officially adjourned and closed with a prayer by Cllr Moselane.</p>	<p>Cllr.Moselane</p>
<p>Signed by: .....  <b>Mr. J.M.Madise</b>  <b>MPAC MANAGER</b></p> <p>Signed by: .....  <b>HON. CLLR. MD.Kodisang</b>  <b>MPAC CHAIRPERSON</b></p>			

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# MORETELE LOCAL MUNICIPALITY



## **MPAC MEETING**

## **AGENDA**

**DATED: 12<sup>th</sup> MARCH 2022**

**TIME: 10H00**

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**MORETELE LOCAL MUNICIPALITY**

**MUNICIPAL OFFICES**

**4065B**

**Mathibestad**

**Tel (012) 716 9998**



**Private Bag X367**

**Makapanstad**

**0404**

## OFFICE OF THE MUNICIPAL MANAGER

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**Purpose** : MPAC meeting with IDP & PMS ENGAEMENT

**Date** : 12<sup>th</sup> March 2022

**Time** : 10H00 at the

**Venue** : Danhouse – Thabang Bikers Camp

### Listed agenda Items

### AGENDA

1. OPENING
2. WELCOME
3. APPLICATION FOR LEAVE OF ABSENCE
4. OFFICIAL NOTICES
5. PURPOSE BY THE MPAC CHAIRPERSON
6. MATTERS FOR CONSIDERATION
  - 6.1. Presentations by IDP & PMS Portfolio
  - 6.2. Questions and Clarities by Chairperson and Members
7. NEW MOTIONS
8. CLOSURE

**MPAC MINUTES WITH MANAGEMENT OF MORETELE LOCAL MUNICIPALITY, MEETING HELD ON 02<sup>nd</sup> MARCH 2022 AT DANHOUSE – THBANG BIKERS CAMP TIME 10H00**

1. OPENING & WELCOME		
ITEM	ACTIVITY	ACTION BY:
<b>OPENING &amp; WELCOME</b>	<p>The MPAC and MLM Management was officially opened with a prayer offered by Cllr Moselane</p> <p>The chairperson – Cllr MD.Kodisang welcome everyone presents and appreciated the IDP and PMS for honoring the meeting.</p>	Chairperson Cllr. MD.Kodisang

2. APPLICATION FOR LEAVE OF ABSENCE			
ITEM	ACTIVITY	MPAC RECOMMENDATIONS	ACTION BY
<b>3 Attendance Register</b>	It was circulated	None	By
<b>APPLICATION FOR LEAVE OF ABSENCE</b>	<b>MPAC MEMBERS</b>		

	<ol style="list-style-type: none"> <li>1. Cllr D.Mbekwa – attending a meeting with department of Agriculture</li> <li>2. Cllr.D.Mathimbi – work related matter</li> <li>3. Mr.Masedi Madise -due to ill-health</li> </ol>	Adopt the apologies	By All
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<b>3. OFFICIAL NOTICES</b>			
OFFICIAL NO.	NOTICE FROM	PURPOSE	COUNCIL RESOLUTIONS
001-03 -2018	None	NA	MPAC RECOMMENDATIONS 1. . .

<b>4.INTRODUCTIONS</b>	
ITEM	ACTIVITY
IDP AND PMS	<b>PROPOSAL</b> The chairperson afforded members and invitees to introduce themselves <ol style="list-style-type: none"> <li>1. Cllr. M.Kodisang</li> <li>2. Mr.Xolane Mabaso -Researcher</li> <li>3. Cllr.Peter Letlhabi- MPAC Member</li> </ol>
	ACTION BY:
	<b>MPAC CHAIRPERSON</b>



	<ol style="list-style-type: none"> <li>4. Cllr.Lesiba Moselane – MPAC member</li> <li>5. Cllr.Cate Moatshe – MPAC member</li> <li>6. Cllr.Daniel Nkutshweu - MPAC Member</li> <li>7. Mishck Bolane Maluleka – Coordinator – Acting Event Manager</li> <li>8. Mr. Nyakale Liale – IDP Manager – ( Clarify his presence- part of hand over )</li> <li>9. Cllr.Francinah Tsoku – IDP &amp; PMS Chairperson</li> <li>10.Mr.Jonathan Mothapo – PMS (New in the office)</li> </ol>	
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ITEM	ACTIVITY	ACTION BY:
<b>5.PURPOSE</b>		
REPORT NO.	DESCRIPTION	ACTION BY
<p><b>1101-03-2022</b></p> <p><b>PURPOSE OF THE MEETING</b></p>	<p>The chairperson pointed out to the colleagues and officials that the meeting was aimed at getting an overview on the Audit outcomes and some deficiency on the internal controls and the presentations that would be given to MPAC by the IDP &amp; PMS Portfolio that would narrate the status of the Audit Outcomes ,the level of assurance provided by key role players, status our risk areas as well addressing root causes of all programs identified</p> <p>The chairperson gave a bid of background where the council meeting was held on the 28<sup>th</sup> of January 2022, whereby both the 2020/2021 Annual Report and MPAC Activity was table and referred to MPAC for oversight process.</p> <p>Chairperson hinted the following activities which preceded the oversight process</p> <ul style="list-style-type: none"> <li>- Councill Meeting</li> <li>- Strategic Lekgotlha –</li> <li>- Meeting with Auditor General</li> </ul>	<p><b>MPAC Chairperson</b></p>

	<p>- Engagement with Management</p> <p>Bases which inform the meeting with PMS</p>		
<p><b>6. MATTERS FOR CONSIDERATION</b></p>			
ITEM	DESCRIPTIONS	Remedial Action and Recommendation	Action by
<p><b>3.1.</b></p> <p><b>Presentations and Responses by IDP &amp; PMS</b></p>	<p>The presentation was done by Cllr.F. Tsoku accompanied by both officials Mr.L.Nyakale and J.Mothapo 2020 /2021 Audit Outcome Engagement.</p> <p>The IDP and PMS Chairperson acknowledged the presence of both Chairperson , MPAC councilors and Support Staff and confirmed that indeed they received the invitation by MPAC of which they deemed it feet that they must availed themselves</p> <p><b>PMS Action Plan</b></p> <ul style="list-style-type: none"> <li>- AS they zoomed into the letter of invitations which solicited responses from IDP and PMS Portfolio in line with Audit Outcomes on issues raised by the Auditor General</li> </ul>		<p><b>IDP and PMS</b></p> <p><b>Cllrs Tsoku</b></p> <p><b>MR.Nyakale</b> <b>Llale</b></p> <p><b>Mr.J.Mothapo</b></p>

	<p>1. The letter furthermore the letter referred and directed the Portfolio to the following pages 149 and 154 of the Annual Report for them to respond accordingly, as IDP &amp; PMS they necessarily could not find any matter relating to them from PMS point of view.</p> <p>2. The Chairperson confirmed and elaborated that they had also made presentations during strategic Lekgotla on the challenges encountered by the portfolio</p> <p>3. Chairperson emphasized that all issues raised by MPAC on the letter are not linked to IDP and PMS directly however they strongly felt they are obliged to respond to clear the mist.</p> <p>4. As the Portfolio they were able to make some imputes – on the following 4 issues which were raised by Auditor General that addresses and speaks to PMS as related on the PAAP of which as the portfolio they were able to make inputs on.</p> <p>The IDP/PMS chairperson Presented on the following issues</p>	<p>- <b>Constant monitoring and evaluations of</b></p>	
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		<p>portfolio of evidence.</p> <ul style="list-style-type: none"> <li>- A working session with directors and managers responsible for votes before reports submitted to Internal Audit</li> </ul>
	<p>3.1.1. Management did not implement adequate daily and monthly processes to ensure that complete, relevant, and accurate information is accessible and available to allow for accurate and complete performance reporting.</p> <ul style="list-style-type: none"> <li>- The chairperson elaborated that this matter was raised during MLM strategic planning, reports remain a problem, because of late submission to PMS office,</li> </ul>	<ul style="list-style-type: none"> <li>- Performance Reports should be accompanied by Portfolio of evidence</li> <li>- The procurement of the Performance Management system as a tool</li> </ul>

	<p>to a greater extent there is continuous monitoring to measure of performance'</p> <ul style="list-style-type: none"> <li>- Submission of report not been on the smart criteria as required</li> </ul> <p>This makes the report of the Municipality unreliable, unrealistic and inconsistency.-</p> <ul style="list-style-type: none"> <li>- A proposal was also made to say a working session would be conducted for Directors and Line managers who are responsible for all line votes before the report could submitted for internal</li> </ul> <p><b>3.1.2. The SDBIP for the year under review did not include monthly revenue projections by source of collection and the monthly operational and capital expenditure by vote, as required by section 1 of the MFMA.</b></p> <p>The Chairperson referred the committee to page 176 on the A/R and pointed that if the SDBIP do not follow the legislations framework to the latter, it has undesirable effect. It will affect the Audit</p>	<p><b>for constant monitoring, evaluation and rewarding of performance</b></p> <ul style="list-style-type: none"> <li>- <b>SDBIP of the under-review page 176 not following the legislate</b></li> <li>- <b>Monthly revenue projections by source of collection and the monthly operational and capital expenditure by vote shall be in</b></li> </ul>	
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	<p>Opinion, as it was reported said. Uninformed performance management reporting systems.</p> <p><b>3.1.3. A comparison between the planned and actual performance of the year under review and previous year was not included in the annual performance report.</b></p> <ul style="list-style-type: none"> <li>- To a greater extend it is caused by a lack of proper planning</li> <li>- Lack of constant monitoring and evaluation from their side</li> <li>- As the portfolio they are committed to self-correct.</li> </ul> <p><b>3.1.4. The measures taken to improve performance against target for all targets were not included in the annual performance report.</b></p>	<p><b>cooperated in the 2022-23 SDBIP</b></p> <ul style="list-style-type: none"> <li>- <b>2020-2021 Annual performance report shall be included in to the 2021-2022 Annual performance report</b></li> <li>- <b>Action plan to improve performance shall be incorporated into the annual performance report</b></li> </ul>
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	<ul style="list-style-type: none"> <li>- Caused by lack of proper planning and noncompliance with prescribed guidelines.</li> <li>- Lack of credibility on reports</li> <li>- The IDP/PMS chairperson in conclusion pointed out that inside the whole Auditor the General Report, these four points are the only ones that are speaking to them as the portfolio.</li> </ul>		
<b>Matters of emphasis</b>			
8.2.	<p><b>Questions and Clarities by Chairperson and Members</b></p> <p>The chairperson- was grateful and appreciated the presentations and lead the panel on the oral question to IDP and PMS Portfolio.</p> <p><b>Question 1</b></p>	<p><b>IDP /PMS Responses</b></p> <p><b>Responses</b></p> <p>The IDP/PMS responded by quickly referring MPAC members to the Constitution Act 108 – section 152 on the role of the Municipality is to make</p>	



	<p><b>What is the role of PMS in the Municipality as advised by chapter 5 &amp; 6 of the Municipal Systems Act?</b></p> <p><b>Question 2. MPAC – elaborated on the following on the issues raised by Auditor General, as a matter of emphasis Mr.X Mabaso and clarify the relevancy of the question Same footing on a</b></p> <ol style="list-style-type: none"> <li>1. The AG says he performed whether performance information was not properly presented and whether the performance was consistent with the approved guiding documents to determine relevant and not verified</li> <li>2. Comparison between the plan and actual performance of the year under review and previous year not included in the Annual Report. Of the Municipal Systems Act -Section 46(b) a comparison of performance referred to in paragraph(a) with target set for and performance in the previous financial year</li> <li>3. He further clarifies in terms of the legislation MFMA Sec 27, 29 and 132 of process of Oversight report up until its submitted to the legislature.</li> <li>4. The IDP concurs the MPAC to say he defined the as misinterpretations of the law however pointed out</li> </ol>	<p>sure they deliver service to the community</p> <ul style="list-style-type: none"> <li>- Section 195 – speaks to a greater extent to the democratic values and principles where the role of the Municipality</li> <li>- Promote economic and effective use resources of the municipality</li> <li>- Account to public administrations and transparent providing information it is for that reason they availed</li> </ul>	
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	<p>that since the inception of the Municipality IDP/PMS is responsible in developing the Annual Report and handover to MPAC do the Oversight.</p> <p>5. The challenge was that they did not get support from other department it is only when they work as a team is then as IDP/PMS they can be able to produce a credible and reliable Annual Report that meet the Smart criteria</p> <p>Question 3. Question 4.</p>	<p>themselves to respond to MPAC.</p> <ul style="list-style-type: none"> <li>- Role of the Municipality is to be responsive to the need of the community.</li> <li>- Facilitate the culture of public service and accountability amongst the staff</li> <li>- In addition, the role of the PMS is the process that assist the Municipality to measure the implementation of the organizational strategy.</li> </ul>	
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		<ul style="list-style-type: none"> <li>- To monitor strategies put in place</li> <li>- From IDP /PMS they have the divisions that deals with Planning,SDBIP and Implementation.</li> <li>- The PMS - Manager monitor if the SDBIP that is in place it is implemented accordingly.</li> <li>- Monitoring and Evaluation Officer – to make sure that the Root cause and remedial action identified are</li> </ul>	
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		<p>address - to monitor if a specific Portfolio /directorate/ vote is not performing how are they able to see it and identify it quicker and make necessary interventions.</p>	
<p style="text-align: center;"><b>9. NEW MOTION</b></p> <p><b>UPDATE Activity Plan –</b>  The coordinator briefed member on the Activity Plan and pointed out that there would be Public Participations on the 08 and 10<sup>th</sup> March 2022on the following two Clusters Mogogelo and Swartboom. IDP/PMS were requested to availed copies of the Annual Reports Copies.</p>			
<p><b>10. CLOSURE</b>  The Chairperson, Cllr Kodisang thanked the IDP/PMS delegation, led by the chairperson for having grace the occasions and to have fruitful and very progressive meeting. They have learnt a lot during engagement and the meeting was officially adjourned it was the first session on the engagement with IDP/PMS and MPAC.</p>			



## **Annexure “C”**

**All attendance registers related to the Oversight process.**

# MORETELE LOCAL MUNICIPALITY



## OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

**MPAC ATTENDANCE REGISTER**

Date : 25 May 2021

TIME:09H00

VENUE:ELANGA EAST LODGE

**PURPOSE**

MPAC 2019 /2020 OVERSIGHT REPORT ENGAGEMENT WITH MANAGEMENT

Name & Surname	Contact	Designation	Email	Signature
1. CM.J Kau	082 550 6235	Chairperson	Johnnykau000@gmail.com	<i>M.J. Kau</i>
2. G. Makhathulela	072 406 8148	PR.. Councillor	gmakhathulela@gmail.com	<i>G. Makhathulela</i>
3. Cllr T. Ngobeni	071 301 7496	PR.Councillor	tensiattngobeni.25@gmail.com	<i>T. Ngobeni</i>
4. A. Ramadi	079 147 4863	PR.Councillor	Annahramadi03@gmail.com	<i>A. Ramadi</i>
5. M. Molefe	082 644 4683	PR.Councillor	molefe.morake2@gmail.com	<i>M. Molefe</i>
6. M. Mpande	079 979 8611	PR.Councillor		<i>M. Mpande</i>
7. M. Chauke	073 960 3706 <del>066 309 9603</del>	Ward 11 .Councillor	mikechauke007@gmail.com	<i>M. Chauke</i>
8. J. Makhubela	082 515 2406	Ward 15 .Councillor	japhtamakhu@gmail.com	<i>J. Makhubela</i>
9. S. Modisa	081 410 4189	PR.Councillor	sefufum@sassa.gov.za	<i>S. Modisa</i>
10. Cllr.DBS Mbekwa	0635182455	PR Councillor	banganovha@gmail.com	<i>DBS Mbekwa</i>
11. Mr. Xolani Mabaso	072 981 6811	Reseacher	xolani.mabaso@moretele.org.za	<i>X. Mabaso</i>
12. Mr. Masedi Madise	072 954 6515	MPAC Manager	masedimadise@gmail.com	<i>M. Madise</i>
13. Mr. Mishack Maluleka	082 550 9695	Coordinator	mishackmaluleka@gmail.com	<i>M. Maluleka</i>

Private Bag X367, Makapanstad 0404, Municipal Offices: 4065B Mathibestad

Tel: 012 716 1392/1304 Fax: 012 716 9999

E-mail: [masedimadise@gmail.com](mailto:masedimadise@gmail.com) / [mishackmaluleka@gmail.com](mailto:mishackmaluleka@gmail.com)

Website: [www.moretele.org.za](http://www.moretele.org.za)

14. Cllr. L. Sekhaolela	082 5508377	Speaker	tenkwanelee@gmail.com	Belkhaolela
15. Cllr. AM. Monageng	071 303 6484	Mayor	monahengma@gmail.com	APM
16. Mr. SH. Moreriane	083 407 5113	Acting Municipal Manager	Sentle705@yahoo.com	
17. Ms. DB Klaas	083 697 2371	CFO	klaasdeebee@gmail.com	DB
18. LA. Motsepe	071 572 7932	Acting Mayor	luckyamotsepe@gmail.com	
19. PH. Moleko	071 302 5134	HR Director	posthikmoleko@norced.gov.za	Phelus
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Private Bag X367, Makapanstad 0404, Municipal Offices: 4065B Mathibestad

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Website: [www.moretele.org.za](http://www.moretele.org.za)



# MORETELE LOCAL MUNICIPALITY



## OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

MPAC ATTENDANCE REGISTER Date : 15 June 2021 TIME: 12H20 VENUE: LEFATHENY  
 PURPOSE 2019/2020 MPAC OVERSIGHT PROJECT VISIT MEETING ✓

Name & Surname	Contact	Email	Organizations	Signature
1. Cllr. M.J Kau	082 550 6235	Johnnykau000@gmail.com		
2. Cllr G. Makhathulela	072 406 8148	gmakhathulela@gmail.com		
3. Cllr T. Ngobeni	071 301 7496	tensiattngobeni.25@gmail.com		
4. Cllr A. Ramadi	079 147 4863	Annahramadi03@gmail.com		
5. Cllr M. Molefe	082 644 4683	molefe.morake2@gmail.com		
6. Cllr M. Mpande	079 979 8611	mapulemphande@gmail.com		
7. Cllr M. Chauke	073 960 3706	mikechauke007@gmail.com		
8. Cllr J. Makhubela	082 515 2406	japhtamakhu@gmail.com		
9. Cllr S. Modisa	081 410 4189	sefum@sassa.gov.za		
10. Cllr.SD Mbhekwa	063 5182 455	banganovha@gmail.com		
11. Mr. Xolani Mabaso	072 981 6811	x.mabaso@yahoo.com		
12. Mr. Masedi Madise	072 954 6515	masedimadise@gmail.com		
13. Mr. Mishack Maluleka	082 550 9695	mishackmaluleka@gmail.com		

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 Tel: 012 716 1392/1304 Fax: 012 716 9999  
 E-mail:masedimadise@gmail.com/mishackmaluleka@gmail.com  
 Website: www.moretele.org.za

15.	Mr. Pule Mokori	0746068945	mokorip@gmail.com	
16.	Hendrick Letlhage	064 850 9744		H. Letlhage
17.	M.R. SPANBO	0813845061	spanbonneyathoo.com	moretele
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Private Bag X367, Makapanstad 0404, Municipal Offices: 4065B Mathibestad  
 Tel: 012 716 1392/1304 Fax: 012 716 9999  
 E-mail: masedimadise@gmail.com/mishackmaluleka@gmail.com  
 Website: www.moretele.org.za

# MORETELE LOCAL MUNICIPALITY



WATER CONSERVATION  
& DEMANDS MANAGEMENT

## OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

MPAC ATTENDANCE REGISTER

Date: 15 JUNE 2021 TIME:

VENUE: DIBIBIDUNY / GREENSIDE

PURPOSE

2019/2020 MPAC OVERSIGHT PROJECT VISIT MEETING

Name & Surname	Contact	Email	Organizations	Signature
1. Cllr. M.J Kau	082 550 6235	Johnnykau000@gmail.com		
2. Cllr G. Makhathulela	072 406 8148	gmakhathulela@gmail.com		
3. Cllr T. Ngobeni	071 301 7496	tensiattngobeni.25@gmail.com		
4. Cllr A. Ramadi	079 147 4863	Annahramadi03@gmail.com		
5. Cllr M. Molefe	082 644 4683	molefe.morake2@gmail.com		
6. Cllr M. Mpande	079 979 8611	mapulemphande@gmail.com		
7. Cllr M. Chauke	073 960 3706	mikechauke007@gmail.com		
8. Cllr J. Makhubela	082 515 2406	japhtamakhu@gmail.com		
9. Cllr S. Modisa	081 410 4189	sefolum@sassa.gov.za		
10. Cllr.SD Mbhekwa	063 5182 455	banganovha@gmail.com		
11. Mr. Xolani Mabaso	072 981 6811	x.mabaso@yahoo.com		
12. Mr. Masedi Madise	072 954 6515	masedimadise@gmail.com		
13. Mr. Mishack Maluleka	082 550 9695	mishackmaluleka@gmail.com		

Private Bag X367, Makapanstad 0404, Municipal Offices: 4065B Mathibestad

Tel: 012 716 1392/1304 Fax: 012 716 9999

E-mail: masedimadise@gmail.com/mishackmaluleka@gmail.com

Website: www.moretele.org.za

15.	Mr. Pule Mokori	0746068945	mokorip@gmail.com	
16.	Limah bedwaba	0765952793	bedwaba	Jedwaba
17.	Mary-Jane Malahlela	0727766529	tebogomalahlela@gmail.com	<del>Malahlela</del>
18.	Phiso Molele	0162915978	phiso@molele.com	Molele
19.	Kgagudi Nkhumo	0761449900	kgagudi@nkm.com	Nkhumo
20.	Phuti roabotja	0120721515	phuti@roabotja.com	Roabotja
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Website: www.moretele.org.za

# MORETELE LOCAL MUNICIPALITY



## OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

<b>MPAC ATTENDANCE REGISTER</b>	<b>Date : 12<sup>TH</sup> - 14<sup>TH</sup> MAY 2021</b>	<b>TIME: 09H00</b>	<b>VENUE: Tshinakie Guesthouse</b>
<b>PURPOSE</b>	<b>MPAC STRATEGIC LEKGOTLA – 2019/2020 OVERSIGHT PROCESS</b>		

Name & Surname	Contact	Email	Signatures		
			12 <sup>th</sup> May 21	13 <sup>th</sup> May 21	14 <sup>th</sup> May 21
1. Cllr. M.J Kau	082 550 6235 066 300 9619	Johnnykau000@gmail.com	M. J. Kau	M. J. Kau	M. J. Kau
2. Cllr G. Makhathulela	064 890 0731	gmakhathulela@gmail.com	Makhathulela	Makhathulela	Makhathulela
3. Cllr T. Ngobeni	071 301 7496	tensiatngobeni.25@gmail.com	T. Ngobeni	T. Ngobeni	T. Ngobeni
4. Cllr A. Ramadi	079 147 4863	Annahramadi03@gmail.com	A. Ramadi	A. Ramadi	A. Ramadi
5. Cllr M. Molefe	082 644 4683	molefe.morake2@gmail.com	M. Molefe	M. Molefe	M. Molefe
6. Cllr M. Mpande	06 019 422		M. Mpande	M. Mpande	M. Mpande
7. Cllr M. Chauke	073 960 3706 066 300 9603	mikechauke07@gmail.com	M. Chauke	M. Chauke	M. Chauke
8. Cllr J. Makhubela	082 515 2406	japhtamakhu@gmail.com	J. Makhubela	J. Makhubela	J. Makhubela
9. Cllr S. Modisa	081 410 4189	sefofum@sassa.gov.za	S. Modisa	S. Modisa	S. Modisa
10. Cllr. SD Mbhekwa	063 5182 455 081 756 2665	shangi@agendaciticensrygovernors.org.za	S. D. Mbhekwa	S. D. Mbhekwa	S. D. Mbhekwa
11. Mr. Xolani Mabaso	072 981 6811	x.mabaso@yahoo.com	X. Mabaso	X. Mabaso	X. Mabaso

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Website: [www.moretele.org.za](http://www.moretele.org.za)

12. Mr. Masedi Madise	072 599 5999	masedimadise@gmail.com			
13. Mr. Mishack Maluleka	082 550 9695	mishackmaluleka@gmail.com			
14. Ms J.Pillay	082 521 6749				
15.					
16. Mr.SP.Semelane	082394 1628	sp@semelane@gmail.com			
17. Mr.L.Malapila	074 770508	malapila@ch.tn.co.za			
18. Ms.F.Maluleke	079 4934737	mhmhi@gmail.com			
19. Mr.R.Mahumane	072612 9870	ronaldmahumane@gmail.com			
20.					

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# MORETELE LOCAL MUNICIPALITY

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Mathibestad



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Tel (012) 716 1392

## MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Date	26/08/2021	26 August 2021
Time	09h00	09h00
Venue	MOEKA	Moeka Community Hall
Purpose	2019 – 2020 Annual Report Public Participation	

Number	Name & Surname	Ward No.	Contact	Signature
		25		
1.	Elizabeth Mmato	25	0824288485	E.M.
2.	JOSPHINA MASHILO	25	076 1354 902	J Mashilo
3.	Johanna Chauke	25	072 013698	J. Chauke
4.	Sizani Ndara	25	0665631073	Sizani
5.	GEORGE MIBANE	25	0734659988	G. Mibane
6.	GERMINA ZITHA	25	0609395961	G. Zitha
7.	CHE-NE MBEKE	25	0766213593	C. Mbeke
8.	IMMELDA GADITSHASE	25	0712093244	I. Gaditshase
9.	TSIKANE BALOGI	25	0672224321	T. Balogi
10.	MAPUA SEBELEBELE	25	0834242234 0722124512	M. Sebelebele
11.	Caroline Balogi	25	079306608	C. Balogi
12.	MARIA MAKHUBELE	25	0649373659	M. Makhubele
13.	PAULOS MPEDI	25	076 0919789	P. Mpedi
14.	TSALI BOSHOANE	25	076 310 7124 0646666128	T. Boshoane
15.				

COVID 19 REGULATIONS

“NO MASK NO ENTRY, KEEP SOCIAL DISTANCE” & SANITIZE”

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## MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Date	26 August 2021
Time	09h00
Venue	Moeka Community Hall
Purpose	2019 – 2020 Annual Report Public Participation

Number	Name & Surname	Ward No.	Contact	Signature
1.	JOHN MOHOMANA	09	079 019 1894	<i>[Signature]</i>
2.	DANIEL BIXSONG	09	076 1132933	<i>[Signature]</i>
3.	Stephina Magopa	09	0729202995	<i>[Signature]</i>
4.	MARTHA CHABALALA	09	0729256820	<i>[Signature]</i>
5.	LESIBA SIMON PHAGO	26	0736738450	<i>[Signature]</i>
6.	MOTSEPI SEROMO	26	076854628	<i>[Signature]</i>
7.	Lindike Moruke	26	0648887138	<i>[Signature]</i>
8.	SILAS MOTSHELOA	09	0766219562	<i>[Signature]</i>
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COVID 19 REGULATIONS

“NO MASK NO ENTRY, KEEP SOCIAL DISTANCE” & SANITIZE”



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## MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Date	26 August 2021
Time	09h00
Venue	Moeka Community Hall
Purpose	2019 – 2020 Annual Report Public Participation

Number	Name & Surname	Ward No.	Contact	Signature
1.	TSAKANE NHAMUNDE	08	079 314 1918	T. Tsakanunde
2.	DORAH BALOYI	08	072 378 5718	D. Baloyi
3.	SEIPATI MOHOTLO	08	066346287	S. Motlomo
4.	SUZAN NETSHIODZWI	08	0648082352	S. NETSHIODZWI
5.	MARIA BALOYI	08	0607467167	m. Baloyi
6.	RUBEN MALETE	08	0824617685	M. Maletse
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COVID 19 REGULATIONS  
"NO MASK NO ENTRY, KEEP SOCIAL DISTANCE" & SANITIZE"

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## MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Date	26 August 2021
Time	09h00
Venue	Moeka Community Hall
Purpose	2019 – 2020 Annual Report Public Participation

Number	Name & Surname	Ward No. 10	Contact	Signature
1.	Tshidlanang Pitsoane	10	0638560910	
2.	Kedibone Uale	10	013 2159454	
3.	Rosy Letlape	10	073 7943729	
4.	KGOMOISO RAPOO	10	076 3946913	
5.	Sandy Rowley	10	072 913 1523	
6.	Harake Molefe	10	076661168	
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COVID 19 REGULATIONS

“NO MASK NO ENTRY, KEEP SOCIAL DISTANCE” & SANITIZE”

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## MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Date	26 August 2021
Time	09h00
Venue	Moeka Community Hall
Purpose	2019 – 2020 Annual Report Public Participation

Number	Name & Surname	Ward No.	Contact	Signature
1.	Martina Seema	11	0791014882	
2.	Johannah Ngobeni	11	0764544554	J. Ngobeni
3.	Phiso Chikwe	11	0729435733	
4.	DONALD LAMOLA	11	0737801288	D. LAMOLA
5.	Michael Raulo	11	066300960	
6.	THAPELO MATLALA	09	081 8022815	Matlala
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COVID 19 REGULATIONS

“NO MASK NO ENTRY, KEEP SOCIAL DISTANCE” & SANITIZE”

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## MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Date	26 August 2021
Time	09h00
Venue	Moeka Community Hall
Purpose	2019 – 2020 Annual Report Public Participation

Number	Name & Surname	Ward No.	Contact	Signature
		23		
1.	NOMSA Mgiba	23	0608801737	<i>[Signature]</i>
2.	Zedwa Sango	23	0768628041	<i>[Signature]</i>
3.	KEDIBONE LETSWALO	23	078 9892000	<i>[Signature]</i>
4.	OMICA Ramakuta	23	072 4831 688	<i>[Signature]</i>
5.	Elizabeth Modise	23	0766014636	<i>[Signature]</i>
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COVID 19 REGULATIONS  
"NO MASK NO ENTRY, KEEP SOCIAL DISTANCE" & SANITIZE"

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## MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

<b>Date</b>	26 August 2021
<b>Time</b>	09h00
<b>Venue</b>	Moeka Community Hall
<b>Purpose</b>	2019 – 2020 Annual Report Public Participation

Number	Name & Surname	Ward No.	Contact	Signature
1.	MASEDI MADISE		0125995999	
2.	SENTLE MORERIANE		0127161301	
3.	BENUSWE KLEAS		0127161397	
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COVID 19 REGULATIONS  
"NO MASK NO ENTRY, KEEP SOCIAL DISTANCE" & SANITIZE"

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## MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Date	26 August 2021
Time	09h00
Venue	Moeka Community Hall
Purpose	2019 – 2020 Annual Report Public Participation

Number	Name & Surname	Ward No.	Contact	Signature
1.	Thouma Nkosen	07	07164509101	
2.	Elizabeth Modiso	23	0-	
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COVID 19 REGULATIONS  
"NO MASK NO ENTRY, KEEP SOCIAL DISTANCE" & SANITIZE"

# MORETELE LOCAL MUNICIPALITY



## OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

<b>MPAC ATTENDANCE REGISTER</b>	<b>Date :</b> 27 August 2021	<b>TIME:</b> 09H00	<b>VENUE:</b> OPPERMAN-DIPHAGA HALL
<b>PURPOSE</b>			

Name & Surname	Contact	Email	Signature
1. Cllr. M.J Kau	082 550 6235	Johnnykau00@gmail.com	MJ Kau
2. Cllr G. Makhathulela	072 406 8148	gmakhathulela@gmail.com	
3. Cllr T. Ngobeni	071 301 7496	tensiatngobeni.25@gmail.com	
4. Cllr A. Ramadi	079 147 4863	Annahramadi03@gmail.com	Ramadi
5. Cllr D.Mbekwa	0635182455 0817562665	banganovha@gmail.com	
6. Cllr M. Molefe	082 644 4683	molefe.morake2@gmail.com	
7. Cllr M. Mpande	079 979 8611		
8. Cllr M. Chauke	073 960 3706	mikechauke007@gmail.com	
9. Cllr J. Makhubela	082 515 2406	japhtamakhu@gmail.com	
10. Cllr S. Modisa	081 410 4189	sefolum@sassa.gov.za	

### Support Staff

11. Mr. Xolani Mabaso	072 981 6811	xolani.mabaso@moretele.org.za	
12. Mr. Masedi Madise	072 954 6515	masedi.madise@moretele.org.za	
13. Mr. Mishack Maluleka	082 550 9695	mishackmaluleka@gmail.com	

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E-mail: [masedimadise@gmail.com](mailto:masedimadise@gmail.com), [mishackmaluleka@gmail.com](mailto:mishackmaluleka@gmail.com)

Website: [www.moretele.org.za](http://www.moretele.org.za)

**COUNCILLORS AND GUESTS**

14.			
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## MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Date	27 August 2021
Time	09h00
Venue	Opperman Community Hall
Purpose	2019 – 2020 Annual Report Public Participation

Number	Name & Surname	Ward No.	Contact	Signature
1.	Bernert Matjeka	17	0843082086	<i>Bernert Matjeka</i>
2.	Marcus Lebesse	17	0796891688	<i>Marcus Lebesse</i>
3.	JILWANY CAFFANE	17	0763545744	<i>J.S. CAFFANE</i>
4.	John Botji	21	0826721553	<i>John Botji</i>
5.	Dineo Maimane	21	0826320069	<i>Dineo Maimane</i>
6.	Nkele Mhabe	21	0630334829	<i>N. Mhabe</i>
7.	Bapana Modibeli	20	0728814800	<i>B. Modibeli</i>
8.	Nonwesi Nonwesi	20	076 0520 916	<i>Nonwesi</i>
9.	FREDDY MAADI	20	07613459104	<i>Freddy</i>
10.	HENDRICK MAPELA	21	0134867622	<i>H. Mapele</i>
11.	P. A. Mookeng (ward committee) H.O.D. Sports & Education	20	067 978 2255 072 783 2293	<i>P. A. Mookeng</i>
12.	MARIA MOLA ODI	17	078716330	<i>M. Molaodi</i>
13.	EMILY SEHALALIBLA	17	0799965248	<i>Emily Sehalalibla</i>
14.	PAULINA NAICA	19	0829583446	<i>P. Naica</i>
15.				

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## MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Date	27 August 2021
Time	09h00
Venue	Opperman Community Hall
Purpose	2019 – 2020 Annual Report Public Participation

Number	Name & Surname	Ward No.	Contact	Signature
1.	Itumeleng CHAUKE	15	0673890007	
2.	Kamogelo MALULEKA	15	0722709417	K.Maluleka
3.	Lebogang Mokoka	15	0722949105	
4.	Johanna Agwenya	15	0609169686	J.P. Agwenya
5.	CIIVEN SITHOLE	15	0726393938	
6.	BAFANA MOKHUPH	15	0826423217	
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## MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Date	27 August 2021
Time	09h00
Venue	Opperman Community Hall
Purpose	2019 – 2020 Annual Report Public Participation

Number	Name & Surname	Ward No.	Contact	Signature
1.	Annah Sebolai	14	0727203716	AmSebolai
2.	BRADLEY MALAPANE	14	0726318408	
3.	Zebra Molshegwa	22	0734282715	Z. Molshegwa
4.	Louisa Letshweni	22	0835845345	L.S.L. letshweni
5.	BORAN MABITLOGA	14	0824325103	B. Mabitloga
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## MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Date	27 August 2021
Time	09h00
Venue	Opperman Community Hall
Purpose	2019 – 2020 Annual Report Public Participation

Number	Name & Surname	Ward No.	Contact	Signature
1.	ANNIE MKUNA	13	0732868807	Annie
2.	Kabele Lenkrane	13	0673310572 0681630827	Kabele
3.	MARIA CHAUKE	13	0829710141	Maria
4.	PATRICIA MANGWANE	13	0826849844	Pmangwane
5.	Keinye Sekonyela	13	0791520298	i-Sekonyela
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## MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Date	27 August 2021
Time	09h00
Venue	Opperman Community Hall
Purpose	2019 – 2020 Annual Report Public Participation

Number	Name & Surname	Ward No.	Contact	Signature
1.	Raphe Steyn	24	082 742876	
2.	Johannes Motileng	24	0762924823	
3.	Emily Motileng	24	0648460561	
4.	Elizabeth Malatsi	24	0197601552	
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## MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Date	27 August 2021
Time	09h00
Venue	Opperman Community Hall
Purpose	2019 – 2020 Annual Report Public Participation

Number	Name & Surname	Ward No.	Contact	Signature
1.	Miemie <sup>Spalane</sup> Kambule	18	0736524787	
2.	REBECCA MALULEKA	18	0784865982	R MALULEKA
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# MORETELE LOCAL MUNICIPALITY



## OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

<b>MPAC ATTENDANCE REGISTER</b>	<b>Date :</b> 26 August 2021	<b>TIME:</b> 09H00	<b>VENUE:</b> MOETA HALL
<b>PURPOSE</b>			

Name & Surname	Contact	Email	Signature
1. Cllr. M.J Kau	082 550 6235	Johnnykau000@gmail.com	M.J. Kau
2. Cllr G. Makhathulela	072 406 8148	gmakhathulela@gmail.com	
3. Cllr T. Ngobeni	071 301 7496	tensiattngobeni.25@gmail.com	
4. Cllr A. Ramadi	079 147 4863	Annahramadi03@gmail.com	
5. Cllr D.Mbekwa	0635182455 0817562665	banganovha@gmail.com	
6. Cllr M. Molefe	082 644 4683	molefe.morake2@gmail.com	
7. Cllr M. Mpande	079 979 8611		
8. Cllr M. Chauke	073 960 3706	mikechauke007@gmail.com	
9. Cllr J. Makhubela	082 515 2406	japhtamakhu@gmail.com	
10. Cllr S. Modisa	081 410 4189	sefolum@sassa.gov.za	
<b>Support Staff</b>			
11. Mr. Xolani Mabaso	072 981 6811	xolani.mabaso@moretele.org.za	
12. Mr. Masedi Madise	072 954 6515	masedi.madise@moretele.org.za	
13. Mr. Mishack Maluleka	082 550 9695	mishackmaluleka@gmail.com	







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Website: [www.moretele.org.za](http://www.moretele.org.za)

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14. JOHN MOHOMANA	0790191894	mpnjohnmohomana@gmail.com	
15. Isake Baloyi	06732224321	tblaloyi@webmail.co.za	
16. SILAS MUTSHENG	0766219562	slasbun69@gmail.com	
17. Bonisive Kkas	0836953371	bonisive.kkass@moretele.gov.za	
18. SENTLE MORERIANE	0834075113	sentle.moreriane@moretele.gov.za	
19. NIKI SEKE	0766213593		
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# MORETELE LOCAL MUNICIPALITY



## OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

MPAC ATTENDANCE REGISTER Date: 15 June 2021 TIME: 12H00 VENUE: DAMHOUSE  
 PURPOSE 2019/2020 MPAC OVERSIGHT PROJECT VISIT MEETING

Name & Surname	Contact	Email	Organizations	Signature
1. Cllr. M.J Kau	082 550 6235	Johnnykau000@gmail.com		
2. Cllr G. Makhathulela	072 406 8148	gmakhathulela@gmail.com		
3. Cllr T. Ngobeni	071 301 7496	tensiattngobeni.25@gmail.com		
4. Cllr A. Ramadi	079 147 4863	Annahramadi03@gmail.com		
5. Cllr M. Molefe	082 644 4683	molefe.morake2@gmail.com		
6. Cllr M. Mpande	079 979 8611	mapulemphande@gmail.com		
7. Cllr M. Chauke	073 960 3706	mikechauke007@gmail.com		
8. Cllr J. Makhubela	082 515 2406	japhtamakhu@gmail.com		
9. Cllr S. Modisa	081 410 4189	sefolum@sassa.gov.za		
10. Cllr.SD Mbhekwa	063 5182 455	banganovha@gmail.com		
11. Mr. Xolani Mabaso	072 981 6811	x.mabaso@yahoo.com		
12. Mr. Masedi Madise	072 954 6515	masedimadise@gmail.com		
13. Mr. Mishack Maluleka	082 550 9695	mishackmaluleka@gmail.com		

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 E-mail: [masedimadise@gmail.com](mailto:masedimadise@gmail.com)/[mishackmaluleka@gmail.com](mailto:mishackmaluleka@gmail.com)  
 Website: [www.moretele.org.za](http://www.moretele.org.za)

15.	Mr. Pule Mokori	0746068945	mokorip@gmail.com		
16.	M.F. SAMPISO	0813845069	sanibemvu@yahoo.com	Moretele CMA	
17.	K. G. Mokheudu	0761442900	Kegejwelm@gmail.com	ETHOKA	
18.	JOHN Tau	0796205877	mathesio.tau@gmail.com	Kutlwanechete	
19.	Phuti Dabotja	0720721507	phuti.dabotja@gmail.com	Moretele	
20.	Phisohe Molaute	0762915877	Phisohe.molaute@gmail.com	Moretele	
21.	Dipo SEHOCE	0761777353	diposeho@gmail.com		
22.	SEBESANE DONALD	0714168401			
23.					
24.					
25.					
26.					
27.					
28.					
29.					
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31.					
32.					
33.					
34.					
35.					

Private Bag X367, Makapanstad 0404, Municipal Offices: 4065B Mathibestad  
 Tel: 012 716 1392/1304 Fax: 012 716 9999  
 E-mail: masedimadise@gmail.com/mishackmaluleka@gmail.com  
 Website: www.moretele.org.za

# MORETELE LOCAL MUNICIPALITY



## OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

<b>MPAC ATTENDANCE REGISTER</b>	<b>Date :</b> 04 SEPTEMBER 2021	<b>TIME:</b> 09H00	<b>VENUE:</b> ZAKHISA COUNTY LODGE
<b>PURPOSE</b>	MPAC 2019/2020 OVERSIGHT CONSOLIDATIONS		

Name & Surname	Contact	Email	Signature
1. Cllr. M.J Kau	082 550 6235	Johnnykau000@gmail.com	MJ Kau
2. Cllr G. Makhathulela	072 406 8148	gmakhathulela@gmail.com	
3. Cllr T. Ngobeni	071 301 7496	tensiatngobeni.25@gmail.com	
4. Cllr A. Ramadi	079 147 4863	Annahramadi03@gmail.com	Ramadi
5. Cllr D. Mbekwa	0635182455 0817562665	banganovha@gmail.com	
6. Cllr M. Molefe	082 644 4683	molefe.morake2@gmail.com	Molefe
7. Cllr M. Mpande	079 979 8611	mikechauke007@gmail.com	
8. Cllr M. Chauke	073 960 3706	japhtamakhu@gmail.com	
9. Cllr J. Makhubela	082 515 2406	sefofum@sassa.gov.za	
10. Cllr S. Modisa	081 410 4189		
<b>Support Staff</b>			
11. Mr. Xolani Mabaso	072 981 6811	xolani.mabaso@moretele.org.za	
12. Mr. Masedi Madise	072 954 6515	masedi.madise@moretele.org.za	
13. Mr. Mishack Maluleka	082 550 9695	mishackmaluleka@gmail.com	

Private Bag X367, Makapanstad 0404, Municipal Offices: 4065B Mathibestad

Tel: 012 716 1392/1304 Fax: 012 716 9999

E-mail: [masedimadise@gmail.com](mailto:masedimadise@gmail.com)/[mishackmaluleka@gmail.com](mailto:mishackmaluleka@gmail.com)

Website: [www.moretele.org.za](http://www.moretele.org.za)

# MORETELE LOCAL MUNICIPALITY



## OFFICE OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

<b>MPAC ATTENDANCE REGISTER</b>	<b>Date :</b> 05 SEPTEMBER 21	<b>TIME:</b> 09H00	<b>VENUE:</b> ZEBERA COUNTRY LODGE
<b>PURPOSE</b>	MPAC 2019/2020 OVERSIGHT CONSOLIDATED CONVS		

Name & Surname	Contact	Email	Signature
1. Cllr. M.J Kau	082 550 6235	Johnnykau000@gmail.com	MJKau
2. Cllr G. Makhathulela	072 406 8148	gmakhathulela@gmail.com	
3. Cllr T. Ngobeni	071 301 7496	tensiattngobeni.25@gmail.com	
4. Cllr A. Ramadi	079 147 4863	Annahramadi03@gmail.com	Ramadi
5. Cllr D.Mbekwa	0635182455 0817562665	banganovha@gmail.com	
6. Cllr M. Molefe	082 644 4683	molefe.morake2@gmail.com	Molefe
7. Cllr M. Mpande	079 979 8611		
8. Cllr M. Chauke	073 960 3706	mikechauke007@gmail.com	
9. Cllr J. Makhubela	082 515 2406	japhitamakhu@gmail.com	
10. Cllr S. Modisa	081 410 4189	sefofum@sassa.gov.za	
Support Staff			
11. Mr. Xolani Mabaso	072 981 6811	xolani.mabaso@moretele.org.za	
12. Mr. Masedi Madise	072 954 6515	Masedi.madise@moretele.org.za	
13. Mr. Mishack Maluleka	082 550 9695	mishackmaluleka@gmail.com	

### COUNCILLORS AND GUESTS

Private Bag X367, Makapanstad 0404, Municipal Offices: 4065B Mathibestad  
 Tel: 012 716 1392/1304 Fax: 012 716 9999  
 E-mail: [masedimadise@gmail.com](mailto:masedimadise@gmail.com)/[mishackmaluleka@gmail.com](mailto:mishackmaluleka@gmail.com)  
 Website: [www.moretele.org.za](http://www.moretele.org.za)

## **Annexure “D”**

**All invitations and adverts related to the Oversight process.**

# SuperSport know how to turn Capetonians into stars



By Sihle Ndebele

SuperSport United have done something many Gauteng clubs have failed to do at that's getting the best out of players from Cape Town.

It's well-documented that Capetonians usually struggle when they move to Gauteng to play for the province's Premiership clubs, having witnessed this with the likes of Franklin Cale, Erwin Isaacs, Carlo Scott, and Eleazar Rodgers among many other players.

However, SuperSport seem to know the secret for turning rough Cape diamonds into something special. Mother City-born youngsters such as Jamie Webber, Jesse Donn, Luke Fleurs, Kegan Johannes and Keenan Phillips have adapted seamlessly to Gauteng life at SuperSport. Fellow Cape lad at Matsatsantsa

## Several players blossoming at Matsatsantsa

Iqraam Rayners's progress has been blighted by injuries but he has shown glimpses of brilliance when fit.

Webber, Donn, Fleurs, Johannes and Phillips are the pillars of the reinvented Matsatsantsa outfit. Webber, 24, joined SuperSport from Stellenbosch in 2018. The gifted holding midfielder formed a solid midfield combination with Teboho Mokoena and Siphon Mbule last season, though the duo contributed more than him.

It's only this season that Webber has really stepped up, proving to be the Tshwane side's main man with 21 league starts in 25 appearances, where he scored three times and grabbed three assists.

Donn's meteoric rise is the reason he has received a couple of Bafana Bafana call-ups in recent months. Donn linked up with Matsatsantsa from his boyhood side Ubuntu Cape Town in 2019.



Eleazar Rodgers of Ajax Cape Town. /ASHLEY VLOTMAN / GALLO IMAGES

Initially, the 23-year-old central midfielder struggled to break into the playing squad but the departure of long-serving skipper Dean Furman

paved way for him with many now seeing him as the heir to the departed skipper's midfield throne.

Fleurs was one of a few standout performers for SA at last year's Tokyo Olympics. The 22-year-old centre-back has plugged the gap left by seasoned centre-halves Clayton Daniels and recently Bongani Khumalo. Fleurs joined SuperSport from Ubuntu in 2017. The towering defender has already racked up 55 appearances in a Matsatsantsa shirt.

Johannes joined Matsatsantsa from Cape Town Spurs, formerly Ajax Cape Town, last August. At 21, the utility right-back has shown big-game temperament, having performed exceptionally against Mamelodi Sundowns and Kaizer Chiefs. Despite being a defender, Johannes has two goals to his name from 14 DStv Premiership games thus far this term.

Phillips joined SuperSport in October 2020 after his then club Bidvest Wits ceased to exist. To date, Phillips has garnered 45 appearances in all competitions for SuperSport. The diminutive right-back has shown no signs of being home sick.

# Surprise visit by Makabu uplifts fellow fighter

Mashitoo lost his son and fight in same period

Bongani Magasela

Empathy is what WBC cruiserweight boxing world champion Ilunga "Junior" Makabu offered to Lebo Mashitoo when he surprised him with a visit at his workplace on Tuesday.

Mashitoo's heart was broken and his soul was troubled when his two-month-old first born son passed away in January. His spirit was crushed in

March when he was knocked out in three rounds in a non-title boxing match by Akani Phuzi.

Makabu can relate to Mashitoo's situation. His four-year-old son died in December, a month before his successful mandatory defence of his lucrative WBC belt against Thabiso Mchunu.

Makabu went to see Mashitoo at Drivetrain in Boksburg where the 26-year-old Gauteng cruiserweight champion works as an information technology specialist, to tell him that even the greatest fighters of all time faced

challenges and adversity outside the square ring.

This writer was tipped off about the surprise visit by Makabu's bosom friend Rick Rex, who has a cordial relationship with Mashitoo's manager Colleen McAusland and the boxer's promoter Shereen Hunter of Unleashed Combat Sport.

Mashitoo was summoned to the main boardroom of the automotive engineering company in Jet Park. His eyes popped when he saw the Congolese-born gentle giant Makabu sitting on a chair.

"Wow! Mr Makabu," the boxer reacted as he showed respect for his fellow fighter.

"If this is a dream then I don't want to wake up," added a chuffed and teary-eyed Mashitoo as Makabu got up to hug him.

"I am here to offer you words of comfort for what happened to you," Makabu said.

"I feel your pain of losing your son and also losing a boxing match [in the same period], which I think you should not have accepted because no title was at stake. My situation was different because I was mandated to defend the title.

"That is why I did not have interviews at all before the fight and the story that I shunned SA media is untrue. I was going through a lot. I cannot deny the SA media be-



WBC Champ Ilunga Makabu left and Gauteng Champ Lebo Mashitoo. /SUPPLIED

cause this country is my second home. My career began here and I met the love of my life - my wife - here.

"Look, if your soul is troubled there is nothing you can do. You can have all the skills and the big heart in the world but if your mind is not right then forget it," added Makabu.

Makabu was ringside when Phuzi dropped Mashitoo three times before the fight was stopped.

"I am making a commitment today that I will assist you going forward," Makabu told Mashitoo who sat quietly until the world champion finished talking.

An emotional Mashitoo said: "You inspire me and give me hope, ignite my imagination and instil the love and passion for boxing again. I am forever grateful for your surprise visit. Honestly, I was not ready mentally for the fight. It was still too soon but I will be back."

His boss Andy Scott said: "I am amazed by his [Makabu's] humility. You would never say he is one of the best in the world of boxing. We were honoured to have such a gentle giant in our establishment and I am also happy for Lebo to get motivation from such a wonderful champion."

**MORETELE LOCAL MUNICIPALITY**

**PUBLIC NOTICE**

**MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

Notice is hereby given in accordance with Section 19 of the Municipal Systems Act, 2000 (Act No. 32 of 2000), in terms of the Municipal Finance Management Act, 2003 (Act No. 56 of 2003) Section 130(1) which states that the meetings of a municipal council at which an annual report is to be discussed or at which decision concerning an annual report are to be taken must be open to the public and any organ of state.

The municipal public accounts committee will be tabling the 2020/2021 oversight report in council as per Section 128(1) of the Municipal Finance Management Act, 2003 (Act No. 56 of 2003), community members and stakeholders are therefore invited to the council meeting that is scheduled as follows:

**DATE:** 29<sup>th</sup> April 2022     **VENUE:** Municipal Hall     **TIME:** 09h00

For more information, do not hesitate to contact the Manager in the Office of MPAC, Mr M.J. Madise on cell: 072 599 5999.

**Mr S.H. Moreriane - Acting Municipal Manager**

www.moretele.co.za

# **Annexure “E”**

**Project visits report and Photos**

# MORETELE LOCAL MUNICIPALITY

MUNICIPAL OFFICES  
4065B  
Mathibestad  
Tel: (012) 716-1300  
Fax: (012) 716 1068



Private Bag X367  
Makapanstad  
0404

## OFFICE OF INFRASTRUCTURE DEVELOPMENT & SERVICES

31 March 2022

### MPAC SITE VISIT

PROJECT NAME	CONSULTANT	CONTRACTOR	START DATE	END DATE	CONSTRUCTION AMOUNT	CONSTRUCTION EXPENDITURE	SCOPE OF WORKS	PROGRESS /STATUS	COMMENT
Ward 7 Extension Water Supply & Installation of Yard Connections	Nemorango Consulting Engineers	Tirusamo Trading & Projects	21 Sept 2020	31 Jan 2021	R2,459,115.61	R2,235,559.64	2km Reticulation pipeline in Rantlapane 410 Yard Connections	100%	The Defects Liability Period has elapsed & now the project will be handed over to the Municipality.
Upgrading of Internal Roads & Stormwater in Ward 3 Phase 3	MTP Infrastructure Resources	Dinare Trading Enterprise	15 Sept 2020	15 June 2021 <b>Extension of time</b> 30 June 2020	R11,074,348.37	R9,310,866.31 (82%)	Construction of 2.8km Paved Road, Kerbs, V-drain, Road markings & Signs	65%	1. Poor Performance by the Contractor & Continuously Not paying the labourers in time. 2. The Contractor has abandoned the site 3. There were letters which were written to the Contractor by the Engineer & he did not respond. 4. There were paid cession for Paving, Kerbs & Concrete. <b>REMEDIAL ACTION</b> 1. The Municipality is in process to acquire additional funding to complete the Project.



Construction of Sports Complex in Ward 04	MER Consulting Engineers	Pheta Trading	02 September 2020	12 February 2021	R4 905 385.98	R4 905 385.98 (100%)	<ul style="list-style-type: none"> <li>• Boundary Wall</li> <li>• Building Works</li> <li>• Civil Works</li> <li>• Sports Field</li> <li>• Multi Courts</li> </ul>	100%	Project Complete (Defect liability period)
Ward 5 Water Supply Phase 3	Tshashu Consulting Engineers	Mmege Kgolethu JV/ Ditshimega PT	08 October 2020	21 May 2021	R20 629 278.18 (95%)	R20 629 278.18 (95%)	<ul style="list-style-type: none"> <li>• 20.8km</li> <li>• 21 communal stands</li> <li>• 4 steel tanks</li> <li>• 4 boreholes</li> </ul>	80%	The Main Contractor abandoned works, which lead to the involvement of DPT. The remaining funds did not cover the remaining works which DPT was appointed for, which lead to re-measuring of the pending scope. <b>REMEDIATION ACTION</b> 1. The Municipality is in process to acquire additional funding to complete the Project, which will be informed by the re-measured scope.
Ward 5 Water Supply Phase 3	Tshashu Consulting Engineers	Ditshimega TP/ DPT Investments	23 August 2021	18 February 2022 (04/03/2022)	R11 912 214.05	R 8 042 573.55 (68%)	<ul style="list-style-type: none"> <li>• 16 km of pipeline.</li> <li>• 80 communal stands.</li> <li>• Boundary fence .</li> </ul>	95%	Project ready for practical completion inspection.

Ward 25 Water Reticulation and Yard Connections	Aphane Consulting Engineers/ Ages Group (Sub Consultants )	N/A	01 Feb 2021	31 Jul 2021	R 7 187 088.30	R 7 187 088.30	Investigate and develop a sustainable ground water resource to replace the existing supply from Magalies, and the drilling of 23 new boreholes across the study area.	100%	The first phase of this project is complete.
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# MORETELE LOCAL MUNICIPALITY

## 2020/2021 MPAC PROJECT VISIT TEMPLATE



**NAME OF THE PROJECT:** Ward 7 Extension Water Supply & Installation of Yard Connections

**DATE OF VISIT** : 31 March 2022 **Time:**10h00

**Ward Number** : 07 **Village Name:** Rantlapane

### CONTRACT AND PROJECT DETAILS

<b>SCOPE OF WORK</b>	<ul style="list-style-type: none"> <li>• 2km Reticulation Pipeline</li> <li>• 410 Yard Connections</li> </ul>			
<b>Name of Consultants</b>	Nemorango Consulting Engineers			
<b>Name of Contractor</b>	Tirusamo Trading & Projects			
<b>Approved Contract Amount</b>	R2,459,115.61	<b>Revised Contract Amount</b>		
<b>Contract Starting Date</b>	21 September 2020	<b>Contract Completion Date</b>	31 January 2021	
<b>Completion Period/Time</b>	3 Months	<b>Revised Completion Period</b>	N/A	
<b>Additional Time Granted</b>				
<b>Project Steering Committee</b>		<b>Project Liaison Officer</b>		
<b>Employment</b>	<b>Skilled</b>	<b>Semi-Skilled (EPWP)</b>	<b>Women</b>	<b>Total Labour</b>
			<b>Man</b>	

### CHALLENGES FACING THE PROJECT

1)The Project is complete but there is no water to do the final inspection.

### PROJECT DELAYS

- 1) N/A
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_

### REMEDIAL PROCESS PLAN

1) The Municipality with Magalies will intervene to deal with the source of water & main pipeline

2) \_\_\_\_\_

Signature  
MPAC Chairperson: \_\_\_\_\_

Signature  
MPAC Manager: \_\_\_\_\_



# MORETELE LOCAL MUNICIPALITY

## 2020/2021 MPAC PROJECT VISIT TEMPLATE



**NAME OF THE PROJECT:** Ward 25 Water Reticulation and Yard Connections

**DATE OF VISIT** : 31 March 2022 **Time:**11h00

**Ward Number** : 26 **Village Name:** Ratjiepane

### CONTRACT AND PROJECT DETAILS

<b>SCOPE OF WORK</b>	<ul style="list-style-type: none"> <li>Investigate and develop a sustainable ground water resource to replace the existing supply from magalies.</li> <li>Drilling of new boreholes across the study area.</li> </ul>		
<b>Name of Consultants</b>	Aphane Consulting Engineers /Ages Group as sub consultants		
<b>Name of Contractor</b>	N/A		
<b>Approved Contract Amount</b>	R7 187 088.30	<b>Revised Contract Amount</b>	N/A
<b>Contract Starting Date</b>	01 February 2021	<b>Contract Completion Date</b>	31 July 2021
<b>Completion Period/Time</b>	6 Months	<b>Revised Completion Period</b>	N/A
<b>Additional Time Granted</b>	N/A		
<b>Project Steering Committee</b>	<b>10 Members</b>	<b>Project Liaison Officer</b>	N/A
<b>Employment</b>	<b>Skilled</b>	<b>Semi-Skilled (EPWP)</b>	<b>Women</b>
			<b>Man</b>
			<b>Total Labour</b>

<b><u>CHALLENGES FACING THE PROJECT</u></b>	<b><u>PROJECT DELAYS</u></b>
None	None

<b><u>REMEDIAL PROCESS PLAN</u></b>
<b><u>None</u></b>

Signature  
MPAC Chairperson: \_\_\_\_\_

Signature  
MPAC Manager: \_\_\_\_\_



# MORETELE LOCAL MUNICIPALITY

## 2020/2021 MPAC PROJECT VISIT TEMPLATE



**NAME OF THE PROJECT:** Upgrading of Internal Roads & Stormwater in Ward 3 Phase 3

**DATE OF VISIT** : 31 March 2022 **Time:**14h30

**Ward Number** : 03 **Village Name:** Cyferskuil

### CONTRACT AND PROJECT DETAILS

<b>SCOPE OF WORK</b>	<ul style="list-style-type: none"> <li>Construction of 2.8km Paved Road with Kerks, V-drain, Road Markings &amp; Signs</li> </ul>		
<b>Name of Consultants</b>	MTP Infrastructure Resources		
<b>Name of Contractor</b>	Dinare Trading Enterprise		
<b>Approved Contract Amount</b>	R11,074,348.37	<b>Revised Contract Amount</b>	N/A
<b>Contract Starting Date</b>	15 September 2020	<b>Contract Completion Date</b>	15 June 2021
<b>Completion Period/Time</b>	8 Months	<b>Revised Completion Period</b>	30 June 2021
<b>Additional Time Granted</b>	2 weeks		
<b>Project Steering Committee</b>	10 Members	<b>Project Liaison Officer</b>	1
<b>Employment</b>	<b>Skilled</b>	<b>Semi-Skilled (EPWP)</b>	<b>Women</b>
			<b>Man</b>
			<b>Total Labour</b>

### CHALLENGES FACING THE PROJECT

1. Poor Performance by the Contractor & Continuously Not paying the labourers in time.
2. The Contractor has abandoned the site
3. The Community is stealing Paving Bricks on site which causes further challenges Financially
4. There were letters which were written to the Contractor by the Engineer & he did not respond.

### PROJECT DELAYS

1. The Contractor has abandoned the site and Municipality needs more funds to appoint another Contractor to complete the works

### REMEDIAL PROCESS PLAN

- 1.The Municipality is in process to acquire additional funding to complete the Project.**

Signature  
MPAC Chairperson: \_\_\_\_\_

Signature  
MPAC Manager: \_\_\_\_\_

## Ward 25 Water Reticulation and Yard Connections



## Ward 7 Extension Water Supply & Installation of Yard Connections



## Ward 5 Water Supply Phase 2





## Construction of Sports Complex in Ward 04



## Upgrading of Internal Roads & Stormwater in Ward 3 Phase 3



















# **Annexure “F”**

**Community participation minutes and photos**

**MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE CLUSTER 2 PUBLIC PARTICIPATIONS HELD ON:**

**MPAC PUBLIC PARTICIPATION 2020/ 2021 ANNUAL REPORT**

<b>Date</b>	15 <sup>th</sup> MARCH 2022		
<b>Time</b>	09h00		
<b>Venue</b>	SWARTBOOM COMMUNITY HALL		
<b>Place</b>	SWARTBOOM		
<b>NO.</b>	<b>ITEM</b>	<b>RESPONSIBLE PERSON</b>	
1.	<b>ARRIVAL AND REGISTRATIONS</b> Attendance register – as per attached register		<b>By All</b>
2.	<b>Opening - The meeting was officially opened with a prayer</b>		
3.	<b>Welcome</b> Cllr.C.Moatshe, welcomed all ward committee present all honourable guests, fellow councillors, office of the Acting Municipal Manager and CFO. She is pleased and honoured to welcome everyone who came to the meeting and enjoy the hospitality and safe stay at ward 2 Swartboom		<b>Cllr.C.Moatshe</b>

<p><b>4.</b></p>	<p><b>Apologies</b></p> <p>Official apologies were rendered by the following members:</p> <ul style="list-style-type: none"> <li>- Cllr D.Mbekwa – work commitment</li> <li>- Cllr.D.Nkutsweu</li> <li>- Mr.X.Mabaso – Writing Exams</li> </ul>	<p>All</p>
<p><b>5.</b></p>	<p><b>Introductions</b></p> <p>Cllr.Peter Letlhabi. introduced all members present, as listed hereunder:</p> <ul style="list-style-type: none"> <li>● Cllr. M.D.Kodisang: Chairperson ( Moretele LM MPAC)</li> <li>● Cllr.D.Mathimbi ( MPAC Moretele LM C MEMBER)</li> <li>● Mr.S.Morelane ( Moretele LM Acting Municipal Manager)</li> <li>● Cllr.L.Moselane MPAC Member</li> <li>● Cllr.C.Moatshe – Ward 02 Councillor</li> </ul> <p><b>Support Staff</b></p> <ul style="list-style-type: none"> <li>● Mr,Masedi Madise – MPAC Manager</li> <li>● Mr.Mishack Maluleka- MPAC Coordinator</li> </ul> <p><b>Ward Councillors Present</b></p> <ul style="list-style-type: none"> <li>● Cllr.D.Sithole – Ward 22 Councillor</li> <li>● Cllr.Motaung – Ward 18 Councillor</li> </ul>	<p><b>Cllr.P.Letlhabi</b></p>

	<ul style="list-style-type: none"> <li>● Cllr.Baloyi – Ward 17 Councillor who arrived later</li> </ul>	
<p><b>6.</b></p>	<p>Purpose of meeting</p> <ul style="list-style-type: none"> <li>- The chairperson elaborated the reason why this kind of the meeting.</li> <li>- The MPAC committee produce the Oversight Report by convening public participations meeting to solicit comments.</li> <li>- He commented that Written comment are critical components of the Oversight otherwise it will be incomplete</li> <li>- It is expected that both the two reports that is the Annual and Oversight Reports brought before council after soliciting public comments.</li> <li>- Tw report that is Annual and Oversight report according to the calendar event of the must be table before council and be submitted to the legislature.</li> <li>- The Annual Report is the most important document to be produced by each and every Municipality which is audited by the Auditor General</li> </ul>	<p><b>MPAC Chairperson</b> <b>Cllr.MD.Kodisang</b></p>
<p><b>7.</b></p>	<p><b>PRESENTATIONS 2020/ 2021 ANNUAL REPORT</b> <b>MLM Acting Municipal Manager. Mr.HM.Sentle And CFO Ms.B.Klaas</b></p> <p>The acting Municipal Manager presented a structured and systemically report as per the following</p> <ul style="list-style-type: none"> <li>- <b>Municipal Systems Act –</b></li> </ul>	<p><b>MLM Acting</b> <b>Municipal Manager</b> <b>Mr.HM.Sentle</b></p>

	<p>➤ <b>Municipal Finance</b> Management Act</p> <p>➤ Circular 63</p> <p><b>There must be part 6on Non- Financials and Financials Comprising of six components</b></p> <p><b>1. Foreword</b>  Executive Summary of the institution by the mayor – Political head of the institution.  Executive Summary by the Accounting Office – who is responsible for the administrations of the Municipality.</p> <p><b>2. Governance</b>  - which refers to due processed that are followed such as the Supply Chain Management (SCM) processes.  - This explain the whole process that is undertaken up until the Service provider is appointed.  - The charter also provides a list of all service providers appointed for the past financial year, for which has project name, the value, area, and scope of work where the project is implemented.</p> <p><b>Bid Committees are appointed</b></p> <ul style="list-style-type: none"> <li>- Bid- Specification</li> <li>- Bid- Evaluations</li> <li>- Bid- Adjudications</li> </ul> <p>Ultimately the report is handed over to the Accounting Office with the successful bidder out of all submission made and the awarding of Tender.</p> <p><b>3. Service Delivery and Performance</b></p> <ul style="list-style-type: none"> <li>- <b>Most important objective of the Municipality is to render service delivery is for the community.</b></li> </ul> <p><b>31 KPI's Organizational Development</b></p>	<p><b>And</b>  <b>CFO</b>  <b>Ms.B.Klaas</b></p>
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This speaks to organizational development performance

- Structure of the Municipality
- Employees of the Municipality
- Positions that are accounting in terms of legislations
- Departmental heads and personnel
- Skills needs assessment

**4. Financial Performance**

- Financial Statements Which show for account for every cent
- Budget allocations for Salaries
- Monthly Expenses
- Contracted Services

**5. Auditor General Finding**

Entails the report from the Auditor General

- Must give the over performance of the Municipality
- For the year 2019/2020 Opinion the municipality received a Qualified Opinion

**Types of Audit Opinions**

- Clean Audit Opinion
- Unqualified Audit Opinion
- Qualified
- Disclaimer
- Adverse
- As the Municipality they from a Qualified opinion, they to move to unqualified which an improvement though with findings

**Audit Action Plan page 201**

- 47 Matter raised by auditor general
- Such submissions of POE's not on time
- Record Keeping
- Recommendations are given

**Addition by CFO**

**The CFO Covered the areas of Financial Performance as indicated Acting Municipal Manager**



IN addition the CFO confirmed the unqualified obtained by the municipality which shows a significant moved from 57 findings to 27 findings- it where in terms of these other findings the municipality had to provide supporting document to show that the findings are there hence, they were reduced to 27.

Paragraphs that show emphasis of matters on page 41 to 47

- that says over and above that the fact you auditor general can see to the Municipal's reports and soft documents are the similar, there are areas that need to be checked from page 41 to 47 pointed out the following
- **Unauthorized expenditure – material losses**
- **Repetition of corresponding figures**

These issues raised above by Auditor general indicated that it does not change and is not more define is terms of this matters. It was emphases by the Auditor General that the municipality must seriously look into otherwise they might affect the Audit opinion in future.

**Management report----- Page 192 on the A/R**

**Internal control deficiency**

Although the finances where fairly presented -the municipality was advised to look into internal controls and strengthen them up.

All findings as reported by the municipal manager are found in the management

The management is required to take the Management and formulate responses in the Audit Action Plan. The municipality is expected to write down every response as to what they are going to about all findings raised. All actions must speak to the findings outlined by Auditor General.

**Questions and Clarities**

<p style="text-align: center;"><b>QUESTIONS BY THE COMMUNITY</b> <b>ROUND ONE</b></p>	<p><b>Mr. Johannes Mahlke Ward 22</b></p> <ul style="list-style-type: none"> <li>- He questioned how come that the Annual Report was not signed or written who audited it. He mentioned that municipal officials could not audit the Annual Report by themselves since they are not qualified to do so.</li> <li>- <b>Ward Committee Stipend</b>- he could not understand why the ward committee Stipend is not paid since establishment. As ward committees they are expected to write report and monitor project whiles they are not paid yet. Where do they come in if some ward committee establishments are disputed?</li> </ul> <p style="text-align: center;">-----00000000000-----</p> <p><b>Mr. Oupa Kekana Ward 3</b></p> <ul style="list-style-type: none"> <li>- <b>He</b> complained that they don't see improvement in their Villages and added that Municipality must not tell them about financials- since they do not know what they are doing with the finances of the community</li> <li>- <b>Internal Roads</b> - Secondly internal roads in there are a disgrace and are in a worse</li> </ul>
<p style="text-align: center;"><b>Responses by Management</b> <b>ROUND ONE</b></p>	<p>Acting Municipal Manager and CFO She responded on the following two questions</p> <p><b>A/R Who Audited Annual Report</b> -The people must understand that the current document presented with the attachment from Auditor General /Accountant In terms of the Public Audit Act – which state that The Auditor General is the Supreme Auditor for the state-owned entity and all government department in South Africa. She elaborated that it's only the Auditor General who can give an Audit Opinion in terms of the finance of the municipality</p> <p style="text-align: center;">-----00000000000-----</p> <p style="text-align: center;">Internal Auditor</p> <p>The CFO explained that the internal Auditors are not registered to give an opinion. The municipal official does not</p>

	<p>state even ambulances cannot access them.</p> <ul style="list-style-type: none"> <li>- The municipal leadership must come down and listen to their complains.</li> <li>- Councillors they must stop coming to the community and asked them what their needs are moreover they are residing in the very same community.</li> <li>- <b>RDP Houses – Asbestos</b> – the pointed out that they have been complaining about this asbestos for over 20 to 30 years. It's a common knowledge even by children that asbestos is a health hazards and harmful to their livelihood.</li> </ul> <p>-----0000000000-----</p> <p><b>Mrs. Florence Khoza – ward 14 Committee Member</b></p> <ul style="list-style-type: none"> <li>- She rendered an apology for Cllr Ndlovu and all community who are expected to join the meeting at a later stage.</li> <li>- <b>Page 19 of the Annual Report</b> – Not Achieved she needed a clarity as to whether what exactly are this kind of report that are not achieved. Are this report which are supposed to come to the community or project that are yet to be implemented</li> <li>- <b>Internal Road at Ward 14-</b> since they started residing at ward 14 the Internal roads have never been graded and these roads are in a bad condition</li> <li>- <b>Water Supply</b> – water reticulation is incomplete</li> </ul>	<p>write who audited the annual report however there is Auditor General Report inside the Annual report as outlined on page146 Audit Report and reference is made on page 152 as evidence as to who Audited the Annual report and finance Statement. The municipality can only print the Annual Report</p> <p>-----0000000000-----</p> <p><b>CFO -NOT BEEN AN AUDITOR FIRM</b></p> <p>The CFO confirmed that she has necessary qualification, registered and affiliated (Registered with the Institute of internal Auditors and Chartered institute of Government Audit Finance and Risk Auditor</p> <p>The CFO further explained that she used to be an internal Auditor before coming to finance department.</p> <p>-----0000000000-----</p> <p><b>Ward Committee Stipend Payment</b></p> <p>She apologies for late payment of stipend and explained that they are waiting for the final report of ward committee establishment to be table and approved by</p>	<p>By all</p>
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	<p>- <b>RDP House</b> – she is surprised about the RDP House since 2019 - its slabs only and house are falling. The project has since stopped, and the contractor has left site. There is no explanation what is happening or there is no budget? -----00000000000-----</p> <p><b>Monnica Raphiri (Ward 22 Dertig)</b></p> <p>- <b>Water Supply and Stadium</b> – Opposite her house the municipality constructed stadium. She understood that a lot of money was spend in constructing this stadium by the contractor. She explains currently that the stadium is currently is used as a grazing camp by local farmers</p> <p>- <b>Water Shortage</b> – they are struggling with water supply especially at the outskirts of the Dertig village whites other people are getting water regularly. She asked how is the municipality going to help them, especially elderly people? -----00000000000-----</p> <p>- . -----00000000000-----</p> <p><b>Round Two questions</b></p> <p><b>Johannes Ward 22</b></p>	<p>council .Once the report is submitted and approved by council it is than the ward committee stipend could be processed which is due on the month of March 2022. -----00000000000-----</p> <p>Acting Municipal Manager</p> <p>Annual Report documents Shortage – confirmed that an arrangement would be made with MPAC office to arrange for extra copies of the Annual Report to be distributed. -----00000000000-----</p> <p>- <b>Plough Back</b> –He explained that when appointing the service provider inside the contract there is scope inside the document. It is not a must that the contractor must contribute plough back and contractor can voluntarily give plough back.</p> <p>- Plough back is not legislated and compulsory- the contractors would only do it to show good gesture as handshake to show morality, gratitude, and good working relationship with the community. Hence municipality cannot force the contractor pay plough -----00000000000-----</p> <p><b>Incomplete Project -Boreholes</b></p> <p>- The Acting MM is aware of the borehole water shortage. As the municipality the</p>	
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**Ward stipend**

- As elected ward committees – if they are dispute to be attended to where do they come in. He was worried that deploees did not submit report to council -the speaker must resolve all issues raised.
- He appreciates the 12 High Mast must light project which is successfully completed, and they are waiting for the remaining 74 High mast light as reported

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**Tshepo Baloyi**

**Page 15 Electricity report says no**

From where she is coming from, -----

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**Ward Committee stipend**

- The Acting Municipal Manager reiterated that that once the Ward Establishment is completed, an Item would be table before council and all ward committees would be paid in due course. Due process needed to be followed and ward committees must exercise patience on the matter

have appointed Magalies Water Board to maintain the infrastructure and the meeting was arranged to MLM IDS and Magalies to address the water shortage. He confirmed that all boreholes will be fix and attend to all water leakages which were experience in the past week.

- Nonpayment of laborer– it was also attended and reported and communicated to the Ward councilor.

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**Incomplete Ward 3 Sports Complex**

- According to Acting Municipal Manager, the sport complex was just about to be completed in the last financial Ward year, the appointed contractor was to attend snag list when there was a case of theft and malicious vandalism of the stadium. A case of malicious damage to property was opened with SAPS to attend to people who take law into their hands and follows up on progress relating to the case.

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**Illegal Dumping – Refuse removal**

- The appointed waste contractor is disposing refuse in a borrow pit which has G-five material used for road which is not

	<p>she is being staying for more than 7 years and there is no electricity for so many years and she is always reporting but no response</p> <p><b>VIP Toilet</b></p> <ul style="list-style-type: none"> <li>- <b>The existing VIP toilets has a lot of defects such as toilet seat cover not being stable and comfortable</b></li> </ul> <p><b>Ward Committee</b></p> <p>He pleaded with those who are complaining about payment of ward committee stipend to bear with them , as the community of Swartboom they have raised disputes about the elections of ward committees whereby people who are not residing in their ward were elected and 7 days has lapsed since a dispute was lodged and the Municipality has not responded to their disputes.</p> <p>-----0000000000-----</p> <p><b>Joe Tshokwe -Swartboom Ward 2</b></p> <p>His focus is the municipal leadership. He is looking forward unto the municipality to assist them. They are not taken serious as the community.</p>	<p>approved to be a dumping. The acting Municipal Manager requested that he be given time to inquire with the relevant user department (LED) and promised that he immediately comeback with the response</p> <p>-----0000000000-----</p> <p><b>Cyferskuil - RDP Housing Asbestos</b></p> <ul style="list-style-type: none"> <li>- Even though the matter is not part of the Annual Report and not been the functions of the Municipality, the acting Municipal Manager confirmed that the matter was brought to his attentions before for further assistance. He emphasized the point that the housing unit is not their competence but falls under the provincial human settlement department. He also noted that this RDP housing project where the oldest project which were done long ago – This matter was referred to the Director of human Settlement unfortunately due to budget constrains this matter could not be attended to, moreover that there was no budget allocated. He could not promise when this matter would be attended to, but</li> </ul>	
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	<p>He has listened to all complained raised and he has observed that they are not given serious attention as the community.</p> <p>According to his observations all this issues that are raised in the meeting were not for that meeting. He pleaded with the municipality to create other platforms to address community needs otherwise the meeting will lose focus and will never come to an end. There are a lot of complains and he wanted to know is the municipality going to help them.</p> <ul style="list-style-type: none"> <li>- He cited projects which were achieved and not achieved as an example</li> <li>- He complained about project which commenced or getting stated to without following informing the community or following due process such as handover not properly done. As communities they are not even given the scope of work to understand exactly if water reticulation project will it includes yard connections.</li> <li>- The leadership is holding project information unto themselves.</li> </ul>	<p>he is aware that he wrote an email to that effect notifying the department on the developments</p> <p>-----0000000000-----</p> <p><b>Dertig Water Shortage</b></p> <ul style="list-style-type: none"> <li>- The Acting Municipal Manager could not himself as to whether how true is the matter on water shortage at Dertig or make any speculations if there is a valve closed. He promised that he will urgently send a team from IDS to come and do assessment. He requested that he be given the contact numbers of the complainant so that they can call her back.</li> </ul> <p>-----0000000000-----</p> <p><b>Sport Complex /Stadium</b></p> <ul style="list-style-type: none"> <li>- He was disturbed and disappointed that the stadium was now a grazing land because last time he visited the project it</li> </ul>	
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	<ul style="list-style-type: none"> <li>- There is no project monitoring by engineers and hence there is no value for money.</li> </ul> <p style="text-align: center;">-----0000000000-----</p> <p><b>Joseph Mahlaola Ward 17</b></p> <ul style="list-style-type: none"> <li>- <b>Internal Roads</b> When coming to internal and referring to budget how does it works? Since they do have internal roads that been attended to. They have more than 26 years complaining about one Internal Road even though they do have 3 internal. He mentioned that the internal road they are complaining of is not maintained yet.</li> <li>- <b>Water Project</b> Council introduced the water project where Jojo tanks where erected on the main road. Four Jojo tanks were erected, and they never worked and the other two Jojo tanks were stolen.</li> <li>- <b>EPWP Structure</b> At the village of Thulwe there is no EPWP, the whole of ward 17 there EPWP except Thulwe village. Not a single person was employed, and thorny bushes are growing much higher along the main roads.</li> </ul>	<p>was completed. On the issue raised about cattle grazing in the sport complex. The Acting Municipal Manager reported that they have deployed security at sport complex he was not expecting intruders.</p> <ul style="list-style-type: none"> <li>- He appreciated to be given the platform even if the meeting was discussing about the Annual Report, the community can raise other pressing matters. He indicated that he was not aware that the sports field was used a grazing field up until that point. He promised that this inference would be urgently responded to by the director of CDS.</li> </ul> <p style="text-align: center;">-----0000000000-----</p> <p style="text-align: center;"><b>MANAGEMENT RESPONDED</b></p> <p style="text-align: center;"><b>ROUND TWO</b></p> <ul style="list-style-type: none"> <li>- In his response did align him selves with Mr. Joe Tshokwe in saying that ,most the questions asked were not in line with the 2020/2021 Annual Report whereby the public participation was turned into Imbizo.</li> </ul>	
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**Jane Sebetseba Ward 16 Secretary**

- **Internal Roads** They have serious challenge of internal road at ward 16.As they community of ward 16 they are not asking much since they are aware that there is enough budget whereby, they can demand internal roads and storm water drainage that would take a long procedure.
- She pleaded with the municipal leadership to at least prioritize the re- gravelling of internal road using municipal machinery
- She emphasized that their internal roads are not accessible and a very bad state especially during funeral, hearses and mourners cannot even drive through especially during rainy season. She also requested the Acting Municipal Manager to dispatch the relevant department to come and do assessment of internal roads at ward 16.

- He pledged with the community not to lose focus and noted that there is no way as the municipality they can solve all the problems in one day.

- **He responded to Ms. Tshepo Baloyi Page 15 Electricity Performnace Analysis - from Department of Mineral and Energy and Eskom. Which is about post connections for individuals and projects which are submitted to Eskom for planning and budgeting.**

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**Ward Committee stipend**

- The Acting Municipal Manager reiterated that as reported by the CFO ,the office of the speaker will prepare an Item once the Ward Establishment is completed, an Item would be table before council and all ward committees would be paid in due course.

	<p><b>OUPA WARD 3</b></p> <ul style="list-style-type: none"> <li>- <b>Incomplete VIP Toilets</b>-The community of Waalman they have problem of incomplete VIP toilets and they are currently overflowed with water.</li> <li>- <b>Internal Road</b> – the area of Waalman is relatively new area – he requested that bring graders to clear the roads.He indicated that internal roads are not accessible especially during emergency such ambulances and police vehicles.</li> <li>- <b>Swartboom Community Hall</b> -Clarity on who owns the community hall.It is the community or the municipality? Are they allowed as the community to hold meetings? The currently community hall is not even two years old, doors are not working, and it's worn out and toilets are also not working.</li> <li>- <b>Ward Committee Disputes</b>- he is not against anyone that the ward committee stipend can paid, since they have lodged the dispute, they expect the matter to be</li> </ul>	<p style="text-align: center;">-----0000000000-----</p> <p>Budget Allocations for Internal Roads maintenance</p> <ul style="list-style-type: none"> <li>- The Acting Municipal Manager explained that they do not allocated budget for internal roads maintenance for a specific ward Each ward must identify key priority roads that are I need of maintenance and submit, and the municipality would use its limited machinery</li> <li>- <b>Ward 16 and Ward 14 at Dertig</b> the Acting Municipal Manager will send a team from IDS in consultations with the ward councillor to assess those roads and water shortages</li> <li>- <b>Swartboom Community Hall</b>- management is not happy about the outcome of the development of the community hall and they have already contacted the user department to check the specification of the refurbishment of the community hall for further clarity. He assured the community that they won't</li> </ul>
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	<p>resolved. As the community of ward, they were treated unfairly, and they referred matter to the office of the speaker to intervene.</p> <ul style="list-style-type: none"> <li>- <b>Municipal Engineers</b> – how do they act to give communities water while they are not registered with relevant authorities or association. He wanted to know where they get the mandate to do so-he claimed that such people must be charged.</li> </ul> <p>-----00000000000-----</p> <p><b>Freda Tshokwe – Ward 2 Swartboom resident</b></p> <p>She reported that there is serious conflict in the community about the municipality, people are being intimidated and vindicated when talking about the Municipality.</p> <p>She claimed that Swartboom in ward is underdeveloped as compared to neighboring villages such Ngobi and Dipetlolwane where there is projects such as High Mast Light and RDP House</p> <p>-----00000000000-----</p> <p><b>Mrs Mhlongo – Ward 1 Tlholwe</b></p> <ul style="list-style-type: none"> <li>- She appreciated and commended Acting Municipal Manager on the job well done.</li> </ul>	<p>leave this matter not resolved for the whole year. They will take further steps to</p> <ul style="list-style-type: none"> <li>- <b>Engineers Not Registered</b> <ul style="list-style-type: none"> <li>– who are not registered and that they must be charged Acting Municipal Manager felt that the matter must be not be discussed for a better understanding to avoid confusing people. What should happen to register with relevant council which is not a must.</li> </ul> </li> </ul> <p><b>Incomplete Borehole</b> – which is insufficient – it was explained the previous there was enough water supply from the borehole and at the current movement the water pressure has subsided. Since there one borehole it means, the community is struggling receiving water on regular bases-As management they have noted the water challenge and an arrangement would be done to come and assess the boreholes.</p> <p>The Acting Municipal Manager – invited the those who want to make follow-up immediately after to see him after the meeting.</p> <p>Especially on issues that are not part of the Annual Report.</p>	
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	<ul style="list-style-type: none"> <li>- <b>Ward Community Hall</b> –she complained about the community that is incomplete</li> <li>- <b>Yard Connections</b> at Tlholwe – the project is completed, and two boreholes were drilled but currently the pressure is very low because only one machine is working. She proposed the municipality electrify the other existing borehole through Eskom.</li> <li>- Even though the matter is not part of the Annual report, she requested the municipality to assist the elderly people use the <b>Little trust</b> as their pay point to avoid walking distance to Tlholwe in order to get their pension.</li> <li>- <b>Ward Committee Training and Workshops</b>-since the new ward committees were elected, they were never trained to do their work optimally.</li> </ul> <p style="text-align: center;">-----0000000000-----</p> <p><b>WARD 6</b></p> <ul style="list-style-type: none"> <li>- He got the 2020/2021 Annual Report his ward is not represented he got to recommend or not</li> <li>- He is recommend that the Municipality assist with the provincial road from Jumbo</li> </ul>		
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	<p>to Lebotwane and that the Municipal Official come and inspect the roads</p>	
<p><b>8</b></p>	<p><b>MPAC WRITTEN SUBMISSION TEMPLATE</b> <b>Mr.Masedi Madise</b></p> <ul style="list-style-type: none"> <li>- Commented that the legislation to give community to comment in relations to the Annual Report. He explain the composition of template that is intended to solicit written comment that should be attached to the Oversight Report that would be tabled to Council and submitted to the provincial legislature.</li> <li>- Members of the communities were edged to be specific and refer in terms of page numbers.</li> <li>- Members of the community are requested to forward their written submission</li> <li>- Office Contact were given to all present and further clarities</li> </ul> <ol style="list-style-type: none"> <li>1. <b>Office – 012 716 1392</b></li> <li>2. <b>Masedi Madise – Manager – 072 954 6515</b></li> <li>3. <b>Mishack Maluleka – Coordinator 082 550 9695</b></li> <li>4. <b>Xolane Mabaso – Researcher – 072 981 6811</b></li> <li>5. MLM Website : <a href="http://www.moretele.org.za">www.moretele.org.za</a></li> </ol>	<p><b>MPAC Manager</b> <b>Mr.Masedi Madise</b></p>
<p><b>9.</b></p>	<p><b>Announcements</b></p> <ul style="list-style-type: none"> <li>● – announces the catering arrangements and requested all people to work together protocol order particularly elderly people</li> </ul>	<p>All</p> <p><b>MPAC SUPPORT STAFF</b> <b>MB.Maluleka</b></p>

<p><b>10</b></p>	<p><b>Vote of thanks</b></p> <ul style="list-style-type: none"> <li>- Cllr.L.Moselane – on behalf of MPAC gave a vote of thank</li> <li>- He appreciated and thanked the presence of all respective community and the conduct for having conducted themselves in a good manner</li> <li>- He pleaded with communities to work together with ward councillors so that in future they are able to ask relevant questions</li> <li>- He further promised that they will request the office of the mayor to conduct Imbizos to address community concerns since he realized people where even asking questions that are not on the Annual Report</li> <li>- He promised that as MPAC they will visit all incomplete project so that as a committee of council they can see for themselves all issues raised by the community</li> <li>- He commended the community for having behaved in a very good and wish them well on their journey home</li> </ul>	<p><b>Cllr.L.Moselane</b></p>
<p><b>11.</b></p>	<p><b>Closure</b> The meeting was Closed with a prayer</p>	<p><b>Mr.</b></p>

## Public participation meeting pictures

